

# Senate Internship Selection Process and Timeline

The 2022 Legislative Session will convene on January 31, 2022.

## Selection Timeline

- September-October: Applications are submitted to [internship@senate.mn](mailto:internship@senate.mn).
  - Final deadline for submission: Friday, November 5, 2021
- November: First round interviews are conducted with the Senate Information Office.
  - All applicants must be interviewed by the Senate Information Office in order to be included in the program.
    - All applications are forwarded to the respective caucus, and Senate Information will include recommendations based on interviews.
- Late November-Early December: Second round of interviews are conducted, directly with the Senator's office.
  - Senators work with their staff to decide who from the first round of interviews they think will be a good fit for their office and will invite the applicant(s) in for an interview. This may take place virtually or in person.
- Mid-late December: Offers are extended to interns for placement.
  - The Senator's office will contact each person they would like as their intern. If you do not hear from an office, please do not continue to reach out to them.
- Late December-Early January: Mandatory Intern Orientation.
  - Orientation is typically 1 ½ to 2 hours and covers the expectations of the program, legislative procedures, and resources available.

## Important Information

- Applicants do not need to be a college/university student to be an intern with the Minnesota Senate.
- All applicants must be 18 or older when applying. The Minnesota Senate will not accept applications from anyone under 18 years of age or students still in high school.
- Senate internships are an arrangement between individual senators and their interns. The Senate Intern Coordinator does not play a role in the evaluation process.
- Incomplete applications, or those missing a cover letter and a resume, will not be considered.
- During the initial interview with Senate Information, applicants are encouraged to share areas of interest and political affiliation. This will help in the recommendation process.
- While internships are arranged with specific offices, interns can expect to work between 8 and 20 hours per week.
- At this time, the Senate Internship Program is not a paid internship, nor are we able to offer a stipend.