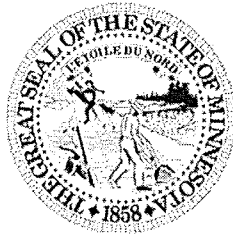


STATE OF MINNESOTA
Executive Department



Governor Tim Walz

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NOTICE OF APPOINTMENT

APR 5 2024

Laura Wade

President of the Senate

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

Executive Director
Gambling Control Board

Effective: April 15, 2024

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed April 3, 2024.

Handwritten signature of Tim Walz in black ink.

Tim Walz
Governor

Handwritten signature of Steve Simon in black ink.

Steve Simon
Secretary of State



Filed April 3, 2024
Office of the Minnesota
Secretary of State
Steve Simon

Replacing: Interim Executive Director Donald Klick

Laura E. Wade

Lakeville, MN 55044 612-251-7330 lewade@hotmail.com

Summary

Experienced professional with 10+ years of public service specializing in the interpretation and regulation of laws, statutes and rules, human resources, budget, finance, and management.

Skills & Abilities

Proficient in Microsoft Excel, Word, and PowerPoint

Works consistently with SEMA4, Self Service, SWIFT, Data Warehouse, AMA, BPAS

Professional Experience

Minnesota Management and Budget (MMB)

Executive Budget Officer-Economic Development

March 2023-Present

- Assist assigned state agencies in the development and review of their operating and capital budget proposals by building strong relationships.
- Present agency budget recommendations to MMB management and executive branch decision-makers.
- Monitor state agency spending plans for compliance with law, legislative intent, and financial management policies.

Gambling Control Board

Business Manager

January 2019-March 2023

- Manage the Administration Department including staff, productivity goals, position development, and act as the agency ADA Coordinator and Affirmative Action Officer.
- Responsible for agency human resources: hiring, labor relations, performance management, team development, progressive discipline, payroll, onboarding and offboarding.
- Develop the agency's biennial legislative change item requests, manage subsequent appropriations, accounts payable, receivable, and monthly budget reports.
- As part of the management team, develop and assess agency goals and expectations, Risk Management, and Internal Control plans.

*Note: During my time as the Business Manager, I was appointed to the Executive Assistant and Interim Executive Director positions to help in the agency's time of need. The additional duties beyond the Business Manager, and dates of appointments are listed below.

Interim Executive Director

September 2021-August 2022

- Responsible for the regulatory oversight of Minnesota's \$4 billion charitable gambling industry including:
 - build/maintain relationships with a variety of stakeholders,
 - cultivate a positive work environment for agency employees,
 - monitor legislation to ensure proposed statutes and rules are enforceable and technically sound and testify at the Legislature when needed,
 - maintain an understanding of existing statutes, rules, policies, and procedures sufficient to provide administrative oversight of the Board and its duties.
- Responsible for \$4.8 million operating budget.
- Protect public trust in charitable gambling through operational integrity.

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APR 5 2024

President of the Senate

Laura E. Wade

Lakeville, MN 55044 612-251-7330 lewade@hotmail.com

Executive Assistant

August 2020–August 2021

- Provide suggestions to the Executive Director to consider while navigating official duties.
- Monitor legislation and provide guidance on agency supported language.
- Help develop agency restructuring and strategic plan to adapt to industry growth.

Lawful Gambling Regulator 1, 2 and 3

August 2012 – January 2019

- Provide mentoring and education to non-profit organizations conducting charitable gambling in the State of Minnesota.
- Enforce Minnesota rules and statute through basic accounting audits, site inspections and corrective action, including sanctions.
- Analyze the percent of hold for all organizations conducting paddlewheel with table in the entire state monthly and distribute graphs and summary information to supervisors and the Executive Director.
- Use data to determine which organizations are falling outside the desired outcome to be intelligence led in audit processes.

Surveillance Specialist

Mystic Lake Casino

December 2006 – August 2012

- Solve financial variances through paperwork and camera investigations.
- Monitor, investigate, and document all Suspicious Activity Reports (SARs) and Currency Transaction Reports (CTR) related activities, including yearly training and testing of Anti-Money Laundering /Bank Secrecy Act, SAR, and CTR standards/documentation.
- Document employee violations of Company policies and Federal Gaming Regulations.

Executive Team Lead-Assets Protection

Target Stores

August 2004 – December 2006

- Manage Assets Protection team of 6, including hiring, training, corrective action, performance review and scheduling.
- Allocate departmental budget between payroll, office supplies, uniforms, and team-building discretionary funds.
- Participate in all new-hire orientations for entire store staff.
- Ensure staff were up to date on required annual training.
- Identify, investigate, and interview internal theft cases.

Education

Hamline University - St. Paul, Graduated December 2019

Master's Public Administration

- Leading in Organizations
- Data Analytics and Decision Making
- Professional Ethics
- Human Resources
- Public Dispute Resolution

Augsburg University – Minneapolis, Graduated May 2004

B.A. Sociology, Concentration in Crime and Deviance, Psychology Minor.

- Statistics and Research Methods for both Sociology and Psychology
- Supplemental Instructor for Sociology Statistics course Fall 2003

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APR 5 2024

President of the Senate