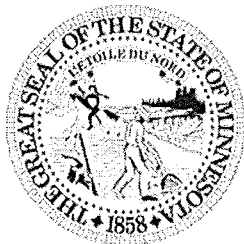


**STATE OF MINNESOTA**  
Executive Department



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JUN 28 2023

**Governor Tim Walz**

President of the Senate

**NOTICE OF APPOINTMENT**

**Janie Yang**

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

**Teacher - Charter School**

**Professional Educator Licensing and Standards Board**

Effective: July 3, 2023

Expires: January 5, 2026

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed June 27, 2023.



Handwritten signature of Tim Walz in black ink.

**Tim Walz**  
Governor

Handwritten signature of Steve Simon in black ink.

**Steve Simon**  
Secretary of State

Document Number: 236488  
Filed on June 27, 2023  
Office of the Minnesota  
Secretary of State, Steve Simon

Replacing: Cesar Montufar

**Part I: Position Sought**

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Agency Name: Professional Educator Licensing and Standards Board  
Position: Teacher

**Part II: Applicant Information**

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Name: Janie Yang  
Phone: (651) 494-8274  
County: Hennepin  
In House District: 38B  
S House District: 5  
Recommended by the Appointing Authority: False

**Part III: Appending Documentation**

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**Cover Letter and Resume**

Type	File Type
Cover Letter	application/pdf
Resume	application/pdf

**Additional Documents (.doc, .docx, .pdf, .txt)**

Type	File Name
No additional documents found.	
Attachment:	No Answer

**Part V: Signature**

---

Signature: Janie Yang  
Date: 10/16/2022 6:25:11 PM

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President of the Senate

# Janie Yang

3433 53rd Ave. N #106, Brooklyn Center, MN 55429  
Phone (651) 494-8274 • E-mail: [janie.yang@nmaedu.org](mailto:janie.yang@nmaedu.org)  
[www.linkedin.com/in/janie-yang-432b1170](http://www.linkedin.com/in/janie-yang-432b1170)

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## PROFESSIONAL SUMMARY

President of the Senate

Dedicated middle school language arts teacher offering five years of comprehensive experience teaching and assisting students with academic needs. Successful using multiple types of technology to facilitate and enhance learning. Committed team player comfortable working with other faculty to establish course guidelines and set departmental goals.

## EDUCATION

- 2016 Master of Teaching – Hamline University, St. Paul, MN
- 2013 TEFL Certificate – Hamline University, St. Paul, MN
- 2012 Bachelor of Science, Language Arts Secondary Education – Metropolitan State University, Saint Paul, MN

## PROFESSIONAL EXPERIENCES

### **Middle School ELA teacher, New Millennium Academy**

Brooklyn Park MN - 2017-Current

- Encouraged independent thought, good judgment and expression of original ideas.
- Promoted effective verbal and written communication through listening, speaking, reading and writing practice.
- Prepared and implemented lesson plans covering required course topics.
- Administered assessments and standardized tests to evaluate student progress.
- Built learning and citizenship skills to help with personal growth in addition to increasing academic knowledge.
- Worked with administrators on behavioral issues to support the needs of all students.
- Completed in-service and additional training to maintain professional growth.
- Helped students develop academic, social and emotional skills for long-term success.
- Utilized multimedia strategies and technology to convey information in fresh and interesting ways.

### **School Board Member, New Millennium Academy**

Brooklyn Park MN - 2019-2022

- Collaborated with leadership to develop functional budgets within allocated funds.
- Monitored and evaluated educational programs to maintain high-quality performance objectives and standards.
- Modeled expected and appropriate leadership to promote teaching staff and administrative personnel positive interaction with students and families.
- Oversaw administrative functions such as schedule management and protocols for orientation, registration and related activities.
- Prepared varieties of different written communications, reports and documents to ensure smooth operations.
- Established a positive, stimulating learning environment for students and exciting education-focused setting for teachers.
- Developed subject and grade leaders to advance oversight and improve instruction.
- Administered all facets of personnel policies and procedures, including conception, modification, and approval of professional staff additions.
- Monitored operational activities to ascertain effectiveness of results and which areas could use better oversight.

- Oversaw business-wide changes to modernize procedures and organization.

### **Educational Assistant, Cedar SUN District 917**

Eagan, MN - 2015- 2017

- Oversaw students in the classroom and common areas to monitor, enforce rules and support lead teachers.
- Assisted in maintaining an engaging and respectful educational environment by promoting discipline and cooperation.
- Partnered with the teacher to plan and implement lessons following the school's curriculum, goals and objectives.
- Provided support to help students with special needs learn and grow.
- Set up visual aids, equipment and classroom displays to support teacher's lesson delivery.
- Instructed small groups of students in basic concepts such as alphabet, shapes and color recognition.

### **SKILLS**

- Lesson plan implementation
- IEP familiarity
- Student assessments
- Lesson Planning
- Literacy skills
- Individualized instruction
- SmartBoard operation
- Response-to-intervention understanding
- Modern classroom technology
- Differentiated instruction
- Student mentoring
- Special education
- Classroom management
- School administration
- Student achievement
- Bi-Lingual (English/Hmong)
- Proficient in Microsoft Word, PowerPoint, and Excel.

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JUN 28 2023

President of the Senate

**References:**

Kevin Xiong  
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Michael Gorski  
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**Janie Yang**

Brooklyn Center, MN

[janie.yang@nmaedu.org](mailto:janie.yang@nmaedu.org)

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JUN 28 2023

October 16, 2022

Professional Educator Licensing and Standards Board

President of the Senate

RE: Teacher Board Member

Dear Search Committee,

Please accept this letter as an expression of my interest in the Board Member position. I am a highly motivated and progress-focused Middle School Language Arts Teacher with a long-standing background in this industry. With a track record of initiative and dependability, I have devised strategic initiatives which I believe will prove valuable to the Professional Educator Licensing and Standards Board.

Throughout the course of my career, I have perfected my policy development and academic data abilities. I am a capable and consistent problem-solver skilled at prioritizing and managing projects with proficiency.

In my previous role, I contributed decision-making and collaboration toward team efforts and business improvements. I am progressive minded and in tune with new developments in my field. I have proven to be effective and collaborative with strong problem-solving talents. I enjoy collective brainstorming sessions which allow me to coordinate activities to achieve a common goal.

Please take a moment to review my attached resume and credentials. I would greatly appreciate the opportunity to speak with you regarding my candidacy.

Thank you for your consideration.

Sincerely,  
Janie Yang