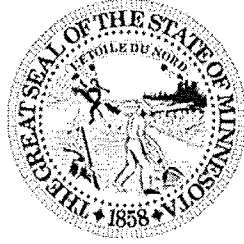


**STATE OF MINNESOTA**  
Executive Department



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JUN 28 2023

**Governor Tim Walz**

President of the Senate

**NOTICE OF APPOINTMENT**

**Jessica Wilson**

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

**City Government Representative**  
**Clean Water Council**

Effective: July 3, 2023

Expires: January 4, 2027

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed June 27, 2023.



Handwritten signature of Tim Walz in black ink.

**Tim Walz**  
Governor

Handwritten signature of Steve Simon in black ink.

**Steve Simon**  
Secretary of State

Document Number: 236455  
Filed on June 27, 2023  
Office of the Minnesota  
Secretary of State, Steve Simon

Replacing: Patrick Shea

**Part I: Position Sought**

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Agency Name: Clean Water Council  
Position: City Government

**Part II: Applicant Information**

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Name: Jessica Wilson  
Phone: (952) 826-0445  
County: Hennepin  
In House District: 40B  
S House District: 4  
Recommended by the Appointing Authority: True

**Part III: Appending Documentation**

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**Cover Letter and Resume**

Type	File Type
Cover Letter	application/pdf
Resume	application/pdf

**Additional Documents (.doc, .docx, .pdf, .txt)**

Type	File Name
No additional documents found.	
Attachment:	No Answer

**Part V: Signature**

Signature: Jessica Wilson  
Date: 5/18/2023 10:36:30 PM

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President of the Senate

# JESSICA V. WILSON

## EDUCATION

### **University of Minnesota-Duluth, Duluth, Minnesota**

Master of Science in Water Resources Science, Limnology and Oceanography track  
Cumulative GPA: 3.56/4.00

### **University of Wisconsin-Stout, Menomonie, Wisconsin**

Bachelor of Science in Applied Science with a concentration in Biotechnology  
Graduated Cum Laude  
Honors Program Alumna

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## PROFESSIONAL EXPERIENCES

JUN 28 2023

### **Water Resources Manager, City of Edina**

**June 2015-present**

President of the Senate

Certified Floodplain Manager, led City through floodplain districts overlay ordinance update  
Evaluate residential permit applications for wells, floodplain issues, and waterbody setbacks  
Write proposals for and manage grants  
Implement various environmental programs including the City's local water plan, Stormwater Pollution Prevention Plan, and Wellhead Protection Plan  
Manage Municipal Separate Storm Sewer System (MS4) permit activities  
Coordinate engagement and outreach for residents and employees  
Manage stormwater professional services budget, develop quote packages, and manage contracts  
Utilize GIS to create maps and share information with stakeholders  
Regularly present information to residents, lake associations, commissions, and City Council

### **Adjunct Biology Faculty, Century College**

**January 2012-May 2017**

Designed lesson plans to teach biology to science and non-science majors

### **Water Resource Specialist, Dakota County Soil and Water Conservation District**

**March 2013-June 2015**

Installed, operated, and maintained manual and automatic water monitoring and sampling equipment  
Collected water quality and quantity data from streams, rivers, lakes and groundwater wells  
Managed, summarized, and analyzed data (using ArcMap, FLUX32, and JMP software)  
Coordinated with various agencies (including MPCA and MnDNR), local units of government, governing boards, and watershed management authorities regarding water monitoring and data  
Developed and presented information to various agencies, local units of government, and citizens regarding water quality statistics and trends  
Provided information necessary to develop annual work plans, grants, agreements, and budgets  
Prepared grant applications, written reports, press releases, and newsletter articles  
Taught 'Landscaping for Clean Water' classes

### **Water Monitoring Program Coordinator, Cannon River Watershed Partnership**

**March 2012-March 2013**

Managed multiple concurrent projects  
Collected water chemistry samples and field data  
Collected flow measurements for rating curve development  
Operated automated Isco samplers and Flowlink software  
Utilized FLUX32 software to compute pollutant loading  
Utilized GPS and ArcGIS software to create maps  
Presented data to technical and non-technical audiences through oral and written formats  
Wrote grant proposals, newsletter articles, and project reports  
Assisted with youth and adult education programs  
Alumna of the U of MN Extension Civic Engagement Cohort for Water Resources

**Environmental Specialist - Water Quality Intern, Minneapolis Park and Recreation Board,  
June - August 2009 and June - December 2011**

Monitored lakes, streams, and beaches for biological, chemical, and physical parameters  
Monitored stormwater for NPDES permits using Isco and Sigma autosamplers  
Created macrophyte survey maps using Geographic Information Systems, ArcGIS software  
Operated a motorboat and GPS unit

**Laboratory Technician, Eau Galle Aquatic Ecology Laboratory  
August 2007-May 2009 during academic year**

Processed water, sediment, and plant samples for digestion and analysis  
Prepared sample bottles and equipment for projects  
Assisted with project set up and performed general lab maintenance as needed

**Environmental Water Resources Intern, Prairie Island Indian Community  
June 2008-August 2008**

Operated, calibrated, and maintained field equipment  
Collected water quality samples and recorded biological and physical field parameters  
Maintained Water Quality Database and submitted results to MPCA

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JUN 28 2023

President of the Senate

May 18, 2023

Dear Governor Walz,

I am writing to express my strong interest in the City Government position for the Clean Water Council. As a dedicated advocate for environmental stewardship and sustainable development, I believe that my skills and experience align perfectly with the goals and responsibilities of this important role.

As a water resources professional, I have gained extensive knowledge of the challenges facing our water bodies and the policies needed to protect and restore them. I am well-versed in the Clean Water Act and other relevant state and federal regulations, which I believe will be invaluable in fulfilling the duties of a City Government representative on the Clean Water Council.

Throughout my career, I have demonstrated a strong ability to collaborate and communicate effectively with diverse stakeholders, including community leaders, government officials, and environmental experts. In my current role as a Water Resources Manager at the City of Edina, I have successfully facilitated partnerships between local government entities and community groups to implement natural resources restoration, clean water, and flood risk reduction projects and programs. I am confident that my experience in building consensus and engaging with multiple stakeholders will enable me to be an effective advocate for clean water initiatives within the Clean Water Council.

Furthermore, my educational background in Water Resources Science has equipped me with a solid foundation in water resource management and policy. I am skilled in conducting research, analyzing data, and developing evidence-based recommendations. I believe these skills will contribute to the Council's efforts in formulating sound policies and strategies to protect and restore Minnesota's water resources.

As a City Government representative, I am committed to actively engaging with local communities and ensuring their concerns and interests are heard and represented. I believe in the power of collaboration and understand the importance of working closely with other Council members to achieve common goals. I am confident that my strong interpersonal skills, combined with my passion for environmental stewardship, make me an ideal candidate for this position.

Thank you for considering my application. I am excited about the opportunity to contribute to the Clean Water Council and work towards safeguarding our precious water resources. I welcome the chance to discuss my qualifications and the value I can bring to the Council in more detail. Please find my enclosed resume for your review.

I look forward to the possibility of being a part of the Council and contributing to its vital mission. Thank you for your time and consideration.

Sincerely,

Jessica Wilson

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JUN 28 2023

President of the Senate