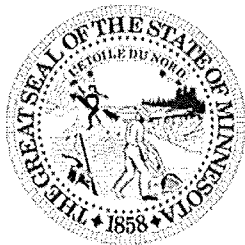


STATE OF MINNESOTA
Executive Department



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JUN 28 2023

President of the Senate

Governor Tim Walz

NOTICE OF APPOINTMENT

Jennifer Trask

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

Non-Metro Teacher

Professional Educator Licensing and Standards Board

Effective: July 3, 2023

Expires: January 4, 2027

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed June 27, 2023.



Handwritten signature of Tim Walz in black ink.

Tim Walz
Governor

Handwritten signature of Steve Simon in black ink.

Steve Simon
Secretary of State

Document Number: 236487
Filed on June 27, 2023
Office of the Minnesota
Secretary of State, Steve Simon

Replacing: Paul Peltier

Part I: Position Sought

Agency Name: Professional Educator Licensing and Standards Board
Position: Teacher

Part II: Applicant Information

Name: Mrs Jennifer Jean Trask
Phone:
County: Beltrami
In House District: 02A
S House District: 8
Recommended by the Appointing Authority: False

Part III: Appending Documentation

Cover Letter and Resume

Type	File Type
Cover Letter	application/pdf
Resume	application/pdf

Additional Documents (.doc, .docx, .pdf, .txt)

Type	File Name
No additional documents found.	
Attachment:	No Answer

Part V: Signature

Signature: Jennifer Jean Trask
Date: 1/31/2023 4:06:57 PM

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President of the Senate

JENNIFER JEAN TRASK

20939 Old Jefferson Drive NW – Solway, MN, 56677

Cell: 763-242-3318 – jenniferjp79@gmail.com

Summary

Twenty-one years of experience dedicated to teaching special education students. Promote responsibility and accountability and engage students in learning. Develop excellent and positive rapport with students, families, colleagues, and administration. Provide leadership amongst my team, building, and district. Work closely with students to understand their strengths and challenges. Develop connections with students and their families. Set high quality standards and expectations for and with my students.

Education

College of Saint Benedict

- Bachelor of Arts in Elementary Education (K-6), Concentration in Social Sciences (5-8) – 2001

St. Cloud State University

- Special Education Licensure Program (Specific Learning Disabilities, K-12) - 2003
- Masters of Science Degree in Special Education – 2010

Experience

Special Education Teacher - Bemidji Middle School - August 2016 - Current

Committee Experience:

- Special Education Department Chairperson (current)
- Local Union Negotiations Council (current)
- Local Union Building Representative and Executive Board Member (current)
- Teacher Mentor and Due Process Coach (current)
- Peer Reviewer (current)
- Curriculum Cycle (Language Arts and Social Studies)
- Site Council Member (term ended June 2022)

Special Education Teacher – St. Michael-Albertville Middle School East – August 2001 - June 2016

Committee Experience:

- District-wide Q-Comp Governing Board
- Testing and Assessment
- Q-Comp Writing Board
- Response to Intervention (RTI)
- Site Council (President – 2 years)
- Student Recognition
- Curriculum Cycle (Math, Reading, and Social Studies)

Responsibilities

- Instruct students with a variety of abilities in the pull-out and inclusive settings
- Design, differentiate, and implement reading and math direct instruction based on individualized needs
- Design structured environment meeting student needs and implement classroom expectations using the Zones of Regulation
- Case manage students with a variety of needs including SLD, OHD, ASD, and EBD
- Write and implement all components of an Individualized Education Plan (IEP)
- Conduct and facilitate special education evaluations and write initial and re-evaluation reports
- Facilitate IEP, transition, and evaluation (initial and re-evaluation) team meetings
- Lead, develop, and implement master schedules for all special education students, teachers, and paraprofessionals
- Collaborate with related service providers, regular education teachers to implement IEP goals, accommodations, modifications in the special education and regular education settings
- Respond to team calls for escalating students in crisis (CPI Certified)
- Create and implement behavior plans for students on my caseload
- Establish positive rapport and communicate regularly with special education families
- Facilitate Q-Comp PLC Meetings and lead special education department in achieving individual, building, and district-wide goals
- Provide mentorship and feedback to new and returning special education teachers
- Manage, support, and collaborate with special education paraprofessionals regarding responsibilities and student needs
- Maintain a master list of building-wide special education students and case managers
- Collect and analyze student data and monitor and report progress on IEP goals and objectives
- Maintain a teacher website and gradebook

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Curricula, Technology, and Assessment Tools:

- Big Ideas Math Curriculum
- Math Triumphs
- Read 180
- SRA Math – Connecting Math Concepts
- Prentice Hall (6th-8th grade inclusive math)
- Ties (i-Cue and Synergy)
- SPED Forms
- Google Drive and Classroom
- Microsoft Office
- Woodcock-Johnson III and IV Tests of Achievement (administer, score, and analyze)
- Minnesota Comprehensive Assessment (administer and analyze)
- Northwest Evaluation Assessment (NWEA – administer and analyze)

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JUN 28 2023

President of the Senate

Jennifer Jean Trask
20939 Old Jefferson Drive NW
Solway, MN 56678

January 30, 2023

The Honorable Tim Walz,
Governor of Minnesota
130 State Capital
75 Rev Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

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JUN 28 2023

President of the Senate

Dear Governor Walz:

I am excited for the opportunity to become the Special Education Teacher Representative for the Professional Educator Licensing and Standards Board. I am in my twenty-second year of teaching students with a variety of disabilities. My first teaching position was at St. Michael-Albertville Middle School East where I gained a lot of knowledge and fell in love with teaching special education. I held that position for 16 years until I met my husband and decided to move back to my home town of Bemidji with him to continue my special education teaching experience at Bemidji Middle School. I was encouraged by Sara Ford and Vanessa Pulkrabek from Education Minnesota to apply for this position.

Throughout my two decades of teaching experience, I have experienced the changing landscape in our schools. The word "struggle" does not even begin to define what it can be like to ensure that our students have high quality educators in our school system. Finding qualified educators to apply and accept teaching positions has been a challenge over the past several years and our students and veteran teachers are feeling the effects every day. If there is something that I can contribute to help alleviate this problem in our state, I am up for the challenge.

I believe that each of our children deserves and has a right to high quality education that is delivered to them by highly qualified educators that have received appropriate educator preparation and are dedicated to ensuring equitable education for all students. As a seasoned special education teacher, I have taken on a number of leadership roles throughout the two districts I have had the honor of working for. These opportunities have provided me with infinite teaching and learning opportunities in many capacities of the education field. I feel that this could be a positive step to do my part to provide more quality educators to the students of Minnesota.

I look forward to the possibility of this opportunity and I thank you for considering me for this position. I am eager to embark upon this new journey and to do my part to ensure all Minnesota schools have high quality educators in their schools.

Sincerely,



Jennifer Jean Trask

jenniferjp79@gmail.com
763-242-3318