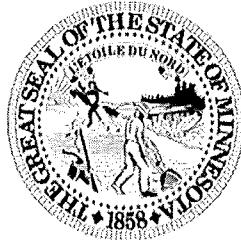


# STATE OF MINNESOTA

Executive Department



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MAR 6 2023

**Governor Tim Walz**

President of the Senate

## NOTICE OF APPOINTMENT

**Aubrey Archer**

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

**Public Member**

**Board of High Pressure Piping Systems**

Effective: March 8, 2023

Expires: December 31, 2025

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed March 3, 2023.



Handwritten signature of Tim Walz in black ink.

**Tim Walz**  
Governor

Handwritten signature of Steve Simon in black ink.

**Steve Simon**  
Secretary of State

Reappointment

Filed March 3, 2023  
Office of the Minnesota  
Secretary of State  
Steve Simon

# Aubrey Archer

## OBJECTIVE

To continue serving my community as a public member on the Board of High Pressure Pip ing Systems.

## EXPERIENCE

MNGI Digestive Health

Minneapolis, MN

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- Clinical Staff Educator *August 2007- present*
  - Develops, designs, and maintains training plans for assigned staff positions and physicians
  - Develops and maintains training manuals and resources for assigned staff positions and physicians
  - Participates in development, design and implementation of new employee orientation and training
  - Collaborates with appropriate team members to seamlessly onboard new physicians
  - Develops and implements specific training for new processes and equipment
  - Collaborates with managers and education team to train and develop site preceptors
  - Serves as internal training resource to employees, management and physicians
  - Conducts training sessions in various settings (classroom lecture, one to one, skills lab, computer lab, etc.)
  - Designs and develops training content that is appropriate for audience and delivery method
  - Participates on various project teams to advance company initiatives
  - Manages time efficiently to meet all job expectations
  - Serves as technical resource within education department for training software, electronic health record software and learning management system
  
- Clinic Assistant *May 2005-August 2007*
  - Collaborates with providers and staff to provide patients with a premiere experience

- Instructs patients on care plans and discharge instructions
- Performs phlebotomy and medication injections per provider's orders
- Processes and maintains integrity of all specimens according to established protocols
- Supportive to the team when in need of additional help
- Empathizes with patients experiencing health challenges
- Deals with conflict while remaining tactful and considerate with patients and staff

- Safety Committee Member

*June 2005-present*

- Works as part of committee to advocate for employee safety for all job roles
- Collaborates to develop annual committee goals
- Leads safe needle sub-committee to evaluate safe needle products on an annual basis in accordance with OSHA standards
- Serves on falls prevention sub-committee to decrease falls for patients and employees
- Serves as safety committee liaison to Quality Council

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**EDUCATION**

College of St. Catherine

St. Paul, MN

*Bachelor of Arts in Biology*

*December 2002*

816 Harrison Dr. Big Lake, MN 55309

612.290.9310

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**Part I: Position Sought**

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**Agency Name:** Board Of High Pressure Piping Systems  
**Position:** Public Member

**Part II: Applicant Information**

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**Name:** Aubrey Archer  
**Phone:** (612) 290-9310  
**County:** Sherburne  
**Mn House District:** 30A  
**US House District:** 6  
**Recommended by the Appointing Authority:** False

**Part III: Appending Documentation**

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**Cover Letter and Resume**

Type	File Type
Resume	application/vnd.openxmlformats-officedocument.wordprocessingml.document

**Additional Documents (.doc, .docx, .pdf, .txt)**

Type	File Name
No additional documents found.	

**Veteran:** No Answer

**Part V: Signature**

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**Signature:** Aubrey Archer  
**Date:** 10/19/2022 11:40:12 AM

**EVO PDF Tools Demo**

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President of the Senate