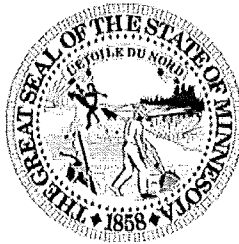


# STATE OF MINNESOTA

Executive Department



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DEC 15 2020

**Governor Tim Walz**

President of the Senate

## NOTICE OF APPOINTMENT

**Nancy Antoine**

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

**Elementary School Principal Member**

**Board of School Administrators**

Effective: January 4, 2021

Expires: January 6, 2025

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed December 11, 2020.



Handwritten signature of Tim Walz in black ink.

**Tim Walz**

Governor

Handwritten signature of Steve Simon in black ink.

**Steve Simon**

Secretary of State

Reappointment

Filed on December 11, 2020  
Office of the Minnesota  
Secretary of State,  
Steve Simon

**Application for the position Elementary School Principal Rep**

**Part I: Position Sought**

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**Agency Name:** Board Of School Administrators  
**Position:** Elementary School Principal Rep

**Part II: Applicant Information**

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**Name:** Nancy Antoine  
**Phone:**  
**County:** Rice  
**In House District:** 20B  
**S House District:** 2  
**Recommended by the Appointing Authority:** False

**Part III: Appending Documentation**

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**Cover Letter and Resume**

Type	File Type
Cover Letter	application/pdf
Resume	application/vnd.openxmlformats-officedocument.wordprocessingml.document

**Additional Documents (.doc, .docx, .pdf, .txt)**

Type	File Name
0	0 additional documents found.
Reference	No Answer

**Part V: Signature**

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**Signature:** Nancy J. Antoine  
**Date:** 11/20/2020 12:24:53 PM

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# Nancy Antoine

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**Experience:** 2007-Present      **Bridgewater Elementary**      Northfield, MN

## **Elementary Principal**

- Responsible for Implementing Professional Learning Communities
- Implementing Response to Intervention
- Use of Common Formative Assessments to Inform Instruction
- Data driven decision-making-Viewpoint
- Responsible for parent communication and School Board Presentations
- Continuous Improvement through Annual Site Improvement Planning
- Lead a Partial Spanish Immersion Program Grades 1-5
- Evaluate and hire licensed and non-licensed staff
- Lead equity work
- Manage and lead a building of 600 students and 65 staff K-5
- Communicate with Parents and Community Members

2002-2007      **Prairie Elementary**      Worthington, MN

## **Elementary Principal**

- Work with a diverse population of nearly 1000 students K-5 and ECSE, with 17 spoken languages and 55% free and reduced lunch
- Manage a staff of 175
- Responsible for ESEA Consolidate Grant Application
- Responsible for staff development, curriculum development, and assessment/evaluation
- Evaluate and hire teaching staff and other staff positions
- Responsible for a \$6.5 million building budget
- Responsible for parental involvement, communication and public relations

2001-2002      **Prairie Elementary**      Worthington, MN

## **Elementary Assistant Principal**

- Responsible for student discipline
- Evaluate and hire teaching staff
- Coordinate state and district assessments
- Coordinate and attend student lyceums and programs
- Coordinate fundraising and parent involvement projects
- Designed and implemented school playground
- Created the first annual Carnival
- Opened a brand new school building

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1997-2001                      **Sunny Hollow Elementary**                      New Hope, MN

**Instructional Assistant (TOSA AP)**

- Elementary curriculum development and implementation
- Responsible for student discipline and partnering with families
- Coordinated district and state assessments

1995-1997                      **Meadow Lake Elementary**                      New Hope, MN

**Instructional Assistant (TOSA AP)**

- Elementary curriculum development and implementation
- Responsible for student discipline both in school and on the bus
- Coordinated district and state assessments

1994-1995                      **Roosevelt High School**                      Minneapolis, MN

**Mathematics Teacher/Coach**

- Taught high school mathematics to a diverse population of students
- Coached girls' volleyball and fast-pitch softball

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1991-1994                      **Folwell Middle School**                      Minneapolis, MN

**Mathematics Teacher**

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- Taught algebra, pre-algebra and basic math to a diverse population of students
- Department chair and team leader
- Student council advisor

1987-1990                      **Pharr-San Juan-Alamo ISD**                      Pharr, TX

**Mathematics Teacher**

- Taught basic math, algebra, pre-algebra, and geometry
- Taught summer school
- Selected and Implemented Curriculum
- Administered State Assessments
- Served on Site Councils

**Education:**

1996-2000                      St. Mary's University of MN Minneapolis, MN

- M.A. Educational Administrative Licensure: K-12

1993-1995                      University of St. Thomas                      St. Paul, MN

- M.A. Curriculum and Instruction: K-12

1985-1987                      Moorhead State University                      Moorhead, MN

- BS Mathematics Education

1982-1984 South Dakota School of Mines & Technology Rapid City, SD

- Major-Mathematics

**Professional Involvement:**

- Board of School Administrators (BOSA), 2014-Present
- National Association of Elementary School Principals (NAESP) Racial Equity Task Force, July 2020-Present
- Minnesota Elementary School Principals' Association (MESPA) President-Elect, President, Past-President, 2015-Present
- MN Teacher of the Year Judging Panel, 2015-Present
- Minnesota Elementary School Principals' Association (MESPA) Member, 2001-Present
- NAESP Member, 2001-Present
- 2011-2012 Cognitive Coaching
- 2008-2009 Minnesota Principals' Academy
- 2006 MAEF School Spotlight Award
- 2007 Mathematics & Science Elementary and Middle Level Principal of the Year Honorable Mention
- Southwest Division School of Excellence Representative, 2004-2007
- Southeast Division President, 2012-2015
- Southeast Division President Elect, 2010-2012
- Southwest Division President Elect, 2007

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- Trained in *Responsive Classroom*
- Trained in S.M.A.R.T. (Stimulating Maturity through Academic Readiness Training)
- Board of School Administrators, March 2014-Present
- Teacher Licensure Task Force, 2013-2014
- MN Teacher of the Year Selection Panel, 2013-Present
- Northfield DEPAC (District Educational Programs Advisory Council), 2007-2013
- Northfield DCSDC (District Curriculum & Staff Development Committee), 2007-Present

**Community Involvement:**

- YMCA Board of Directors, Worthington and Northfield
- YMCA Executive Board, Worthington
- Early Risers Kiwanis Member
- Assist with Vacation Bible School, Worthington
- Northfield Fastpitch Softball Association Board of Directors, 2012-2015
- Northfield Basketball Association Concessions Committee, 2012-2016
- Touchdown Club Member, 2014
- Bethel Church Volunteer, 2012-Present

# NANCY ANTOINE

610 Miller Court, Dundas, MN 55019 | (612) 221-3335 | [nantoine@northfieldschools.org](mailto:nantoine@northfieldschools.org)

November 20, 2020

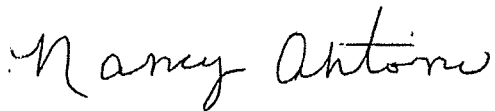
## To Whom It May Concern:

Please consider me as an applicant for the Board of School Administrators (BOSA) elementary principal position. I would welcome the opportunity to continue my service to this board as the board chair.

As reflected in my resume, my experiences and education provide a solid background in educational leadership. I feel that I am a strong advocate for all administrators while upholding the policies set forth by the legislature. I have served on BOSA since my appointment in 2014, and found my work to be very interesting and challenging. I have learned a lot in terms of rule making and ensuring that communication is in place for the administrators in the State of Minnesota. I feel that we have work to do ensuring that all of our children in the state have equal opportunities to a quality education, and this is the foundation of our work with BOSA.

I would appreciate the opportunity to be considered for this position. Please feel free to contact me at [nantoine@northfieldschools.org](mailto:nantoine@northfieldschools.org) or (612) 221-3335 with any questions.

Sincerely,



Nancy Antoine

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