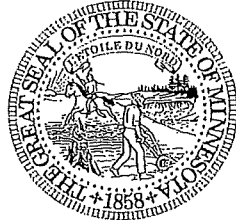


STATE OF MINNESOTA

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JUL 11 2018

President of the Senate

MARK DAYTON
GOVERNOR

NOTICE OF APPOINTMENT

Samson Williams

1118 - 62nd Avenue North
Brooklyn Center, MN 55430
County of Hennepin
Congressional District 5

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

COMMUNITY COLLEGE STUDENT MEMBER

**MINNESOTA STATE COLLEGES AND UNIVERSITIES BOARD
OF TRUSTEES**

Effective: July 15, 2018

Term Expires: June 30, 2020

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, July 10, 2018.



Mark Dayton

Governor

Steve Simon

Secretary of State

Replacing: Basil Ajuo

Application for the position Student

Part I: Position Sought

Agency Name: Board Of Trustees Of The Minnesota State Colleges And Universities System
Position: Student

Part II: Applicant Information

Name: Samson Hne Williams
Phone: (763) 528-8820
Mailing Address: 1118 62nd Ave. N Brooklyn Center 55430
Email: tatee2006@yahoo.com
County: Hennepin
Mn House District: 05A
US House District: 5
Recommended by the Appointing Authority: True

Part III: Appending Documentation

Cover Letter and Resume

Type	File Type
Cover Letter	application/vnd.openxmlformats-officedocument.wordprocessingml.document
Resume	application/vnd.openxmlformats-officedocument.wordprocessingml.document

Additional Documents (.doc, .docx, .pdf, .txt)

Type	File Name
No additional documents found.	

Part IV: Optional Statistical Information

Gender: Male
Disability: No
Age: 39
Political Affiliation: No Answer
Ethnicity: African American or Black
Hispanic, Latino or Spanish origin: No

Part V: Signature

Signature: Samson Williams
Date: 4/16/2018 11:33:35 AM

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President of the Senate

Samson H. Williams
1118 62nd Ave. N
Brooklyn Center, MN 55430

April 16, 2018

Inge Chapin

Board of Trustees of The Minnesota State Colleges and Universities System
30 East 7th Street
St. Paul, MN 55101

Dear: Ms. Chapin,

I read about the vacancy of student representative on the Board of Trustees of The Minnesota State Colleges and Universities System and will like to express my interest in this position. I am presently a student and prospective graduate of Paralegal Studies at the North Hennepin Community College and would like to deliver my skills while gaining some hands-on experience in the paralegal field and other area of community based associations or programs, specifically in serving the Board of Trustees of The Minnesota State Colleges and Universities System. It has come to my knowledge that this position is still and I feel that I have met the required qualification and I have the passion to serve in said capacity.

I am the present chair for Government Relations Committee with the Minnesota Paralegal Association, MPA and an internship student at Solution-Focused Family Law, LLC where I perform duties such as, Assist in the Drafting of petitions for divorce; Preparing Child Support Calculations; Preparing Motions; Preparing Answers and CounterPetition; Interview Clients; E-Filing forms with Family Court; Researching Statutes and Rules; Preparing Attorney daily and weekly schedules; Taking phone calls; Assisting in consultations, and many more as it relates to Family Law.

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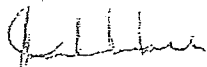
As my resume indicates, I have an excellent academic record in paralegal. I possess extensive knowledge of organizing and preparing legal documents and I am also familiar with the procedures and policies that govern them. Over and above, I am able to:

- Handle correspondence and interact effectively with a diverse range of clients
- Research legal issues and draft documents for attorneys
- Conduct input and maintain databases
- Perform administrative duties

Moreover, my strong interpersonal and organizational skills would help me in performing this duty in your office extremely well. I also comprehend the sensitive nature of this position; have the capacity to handle confidential information with care and professionalism.

I am very excited at the prospect of working with the Board of Trustees of The Minnesota State Colleges and Universities System to deliver my skills at the same time as learn new things. I will call your office this week to ask for an interview and will be available at (763) 528-8820 should you need to get in touch with me. Thank you for taking out time from a busy schedule and giving this letter a read.

Sincerely,



Samson H. Williams

Enc. Resume

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President of the Senate

Samson H. Williams

1118 62nd Ave. N, Brooklyn Center, MN 55430

(763) 528-8820 | tatee2006@yahoo.com/qx2096qk@my.nhcc.edu

OBJECTIVE:

Seeking a position of Student Representative on the Board of Trustees of The Minnesota State Colleges and Universities System to utilize my exceptional advocacy skills and brilliant background in organizational management and paralegal education to assist in orchestrating a smooth relationship between students and the colleges and universities.

EDUCATION

North Hennepin Community College, Brooklyn Park, MN – 2015 to Present
Student of Paralegal Studies. Prospective graduate, May 9, 2018.

RELEVANT IN THE FOLLOWING COURSEWORK:

- Family Law
- Litigation I & II
- Administrative Law
- Business Organizations
- Real property
- Torts: Personal Injury Litigation
- Legal Research
- Legal Analysis and Writing
- Criminal Law & Procedure
- Computer Application for Law Office
- Alternative Dispute Resolution (ADR)

CORE STRENGTHS

- Working knowledge of investigating the facts of a case
- Demonstrated ability to conduct research on pertinent laws, regulations, and legal articles
- Highly skilled in writing reports, briefs, and memos to assist lawyers prepare for trials
- Able to organize and present the information in a factual way
- Hands-on experience in keeping the case information in computer databases
- In-depth knowledge of drafting letters, contracts and mortgages
- Proficient in managing clerical duties pertinent to a law office

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President of the Senate

CAMPUS AND COMMUNITY INVOLVEMENT

- Secretary of the African Student Association on campus
- Chair, Government Relations Committee, Minnesota Paralegal Association
- Secretary of the African Student Association on campus
- Founder/Executive Director of Liberians United for Future Empowerment (LUFEM), USA

SPECIAL SKILLS

- Excellent communication and organizational skills
- Able to work independently
- Ability to use tact and sense of judgment effectively
- Proven ability to interpret and apply relevant rules
- Good knowledge of legal terminology
- Strong attention to detail
- Ability to advocate

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JUL 11 2018

President of the Senate