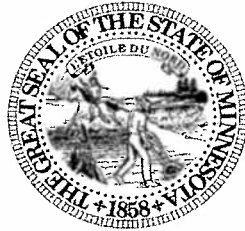


STATE OF MINNESOTA



MARK DAYTON
GOVERNOR

NOTICE OF APPOINTMENT

Luayn Ruch-Hammond

245 Dale Circle
Green Isle, MN 55338
County of Sibley
Congressional District 7

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

CONGRESSIONAL DISTRICT 7 MEMBER

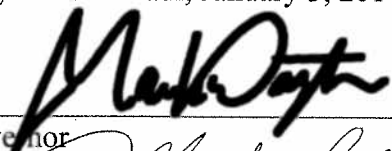
BOARD OF THE PERPICH CENTER FOR ARTS EDUCATION

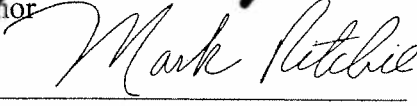
Effective: January 8, 2014
Term Expires: January 2, 2017

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, January 3, 2014.




Governor


Secretary of State

Replacing: Vernae Hasbargen

STATE OF MINNESOTA
OPEN APPOINTMENTS APPLICATION FOR SERVICE ON
STATE AGENCIES, BOARDS, COUNCILS, COMMISSIONS or TASK FORCES
All information on this form is available to the public upon request.

Part I - Tell us about the Position to which you are applying
Required Information (MN Stat § 15.0597 Subd. 5.)

Agency: Board of the Perpich Center for Arts Education Position Sought: Member

By request, this application will be made available in alternative format (for example, braille, large print, audio tape, or computer disk.)

Part II - Tell us about Yourself
Required Information (MN Stat § 15.0597 Subd. 5.)

Applicant Name: Luayn Ruch-Hammond **Preferred Phone:** 763-258-7435
Preferred Mailing Address: 245 Dale Circle
(PREFERRED MAILING ADDRESS)
Green Isle MN 55338
(City) (State) (Zip)
E-MAIL: Luaynm56011@yahoo.com
County: Sibley
MN House of Rep Dist: 18B
US House of Rep Dist: 7
Have you ever been convicted of a felony: Yes No
Did the Appointing Authority suggest you submit your application? Yes No

Please attach a cover letter, current resume, or other information that you feel would be helpful to the Appointing Authority.

Part III: OPTIONAL STATISTICAL INFORMATION

*The following information is optional and voluntary (MN Stat §15.0597 Subd. 5.).
Information is collected for, and compiled in, the annual report on the open appointments process pursuant to MN Stat §15.0597 Subd. 7.*

Sex: Female Male **Age:** 59 **Disability:** Yes No **Political Party:** Democratic-Farmer-Labor
 Independence **Hispanic, Latino, or Spanish origin?** Yes
 Republican No
 No Party Preference
 Other

Race: American Indian or Alaska Native
(As listed on United States Census 2010) African American or Black
 White or Caucasian
(Pick as many as apply) Other Race

Part IV: Signature and Submittal Instructions

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought. (*If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.)

Luayn Ruch-Hammond 4-Nov-13
(Signature of Applicant) (Date)

MAIL OR SUBMIT IN PERSON:
Office of the Secretary of State
Open Appointments
180 State Office Building
100 Rev Dr Martin Luther King Jr Blvd
St. Paul, MN 55155-1299

Questions:
Phone: (651) 556-0643
Email: open.appointments@state.mn.us

Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired.

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Governor 3 2014
11/06/2013

President of the Senate

Cover Letter or Other Helpful Information:

Luayn Ruch- Hammond
245 Dale Circle
Green Isle, MN 55338
507-326-5188
763-258-7435
Luaynm56011@yahoo.com

November 4, 2013

Dear Governor Dayton ,

Please consider my qualifications for the position on the Board of the Perpich Center for Arts Education.

Here are the qualifications and credentials I would like you to consider:

Masters Degree in Public Administration emphasis in management
Local Government Manager eleven years.
Adjunct Professor MN State University
Member of the Property Tax Working Group

I graduated from Minnesota State University at Mankato in June of 1998 with a Masters of Arts Degree. I have worked collaboratively in my current position with many levels of government, different agencies and cities in the area. I have implemented the policies of City Councils for the past eleven years. I have strong communication skills, excellent time management and interpersonal skills.

I am available for an interview at your convenience and would enjoy the opportunity to discuss this position and my qualifications in more detail. Please feel free to contact me a (763) 258-7435 or Luaynm56011@yahoo.com . I will look forward to hearing you. Thank you.

Sincerely,
Luayn Ruch-Hammond

Resume or Other Helpful Information:

PROFILE:

- Extensive knowledge of government laws rules and processes.
- Demonstration aptitude for dealing with diverse situations.
- Readily develop rapport with elected officials, residents and professionals.
- Relate well to people from a variety of cultures and socio-economic conditions.
- Strong analytical skills easily assess conditions and implements appropriate actions.
- Proven record of reliability and responsibility.
- Resourceful in completing projects, ability to multi -task effectively.
- Dedicated individual; reputation for consistently going beyond what is required.

EDUCATION

Master of Arts degree in Public Administration and Urban Studies Minnesota State University. Mankato, June 12, 1999.
Bachelor of Science, Major Political Science and Minor Urban Studies, Minnesota State University, Mankato, June 9, 1995

EXPERIENCE

City of Mayer, 2004- Present
City Administrator/ Treasurer

- Serve as the Chief Administrative Office for the City.
- Coordinate all aspects of City government to maintain efficient delivery of services.
- Implement policy established by a five member Council.
- Execute all functions of the City Treasurer.
- Secured funding for downtown business through a Small Cities Grant
- Supported Council in planning and goal setting.

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President of the Senate

- ☑ Collaborated with developers, state and local officials to create public/private partnerships.
- ☑ Completion of several plant expansions and reconstruction projects.
- ☑ Provide supervision and direction for city employees on a daily basis
- ☑ Resolved pay equity issues
- ☑ Testified before the MN Legislature Tax Committee

City of Belle Plaine 2002-2003

City Administrator /Clerk

- ☑ Served as Chief Administrative Officer for the City.
- ☑ Implemented the functions of City Clerk according to Minnesota State Statute.
- ☑ Managed the construction of an 11.4 million waste water treatment facility.
- ☑ Coordinated administrative functions of all aspects of street construction projects.
- ☑ Coordinated completion of City Park and trail.
- ☑ Provided human resource functions for the ambulance department.
- ☑ Provided supervision and direction for eighteen city employees.
- ☑ Implemented policy established by a six member Council.
- ☑ Established staff training for city employees.

City of Mountain Lake 1998-2002

City Administrator/Clerk/Treasurer/Civil Defense Coordinator

- ☑ Beginning salary \$36,000 ending salary \$44,500
- ☑ Served as Chief Administrative Officer for the City and the electric utility.
- ☑ Implemented the functions of City Clerk and Treasurer.
- ☑ Provided supervision and direction for city employees.
- ☑ Implemented policy established by a five member Council.
- ☑ Secured funding through the Small Cities grant program for sewer upgrades.
- ☑ Served as the Planning and Zoning official for the City.
- ☑ Managed and invested city funds in accordance with policy.
- ☑ Secured funding for playground equipment and trail through the DNR grant program.

State of Minnesota, SPRTC

Human Services Technician/ 1984-1998

Security Counselor

- ☑ Assisted clients in daily living skills and problem solving.
- ☑ Recognized as employee of the year.
- ☑ Several recognitions for going above and beyond the job duties.
- ☑ Provided a secure environment for legally committed residents for treatment or evaluation.
- ☑ Worked as a team member in implementation of programs.
- ☑ Created a therapeutic environment for clients.
- ☑ Trained in the art of negotiating, defensive driving, CPR, first aid, emergency procedures, computer skills, and other skills required by my position.

ADDITIONAL EXPERIENCE

Adjunct Professor MN State University Urban and Regional Studies

- ☑ Taught Sustainable Communities in the Fall 2007, Spring 2007 and Fall of 2008.

Internship with the City of Mankato January 6, 1998- October 5, 1998

- ☑ An administrative intern with the City of Mankato under the direction of the city manager.
- ☑ Researched and compiled information for meetings.
- ☑ Coordinated compilation of information for the city news letter.
- ☑ Compiled several power point presentations for city manager.
- ☑ Wrote a Council Members Handbook for the City.

Special Committee Appointments

MN Department of Revenue Property Tax Working Group (2010)

Governor's Appointment AIPSO

Region Nine Area Inc.

Minnesota Association of Small Cities

League of MN Cities Local Economies Committee Chair

MN Department of Revenue Property Tax Working Group

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Commissioner, Le Sueur County 1986 - 1991

This was an elected position.

Served as a policy maker on the board for one term four years. Served on the following committees in my capacity as Commissioner.

Chaired the following:

Le Sueur County Board of Commissioners

Tri-County Solid Waste Committee

Le Sueur-Waseca Board of Health

Served on the following state committees:

Cluster Extension Committee

Association of Minnesota Counties Human Service Policy Committee

Minnesota Star Extension Citizen Committee

Department of Human Services County Commissioner Advisory Committee

Local and regional committees:

Tri-County Solid Waste Commission

Le Sueur County DAC Board

Le Sueur County Extension Committee

Cluster Extension Committee

Le Sueur County Planning and Zoning Board

Joint Powers Board of the One-One Clinic

Minnesota Valley Action

St. Peter Airport Commission

Volunteer Experience.

Catholic Charities

Volunteer EMT on the Mountain Lake Ambulance Squad

Belle Plaine Rotary Club

Salvation Army

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President of the Senate