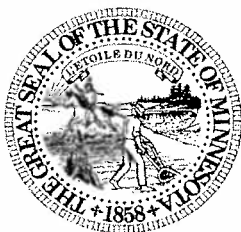


STATE OF MINNESOTA



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JAN 24 2013

MARK DAYTON
GOVERNOR

President of the Senate

NOTICE OF APPOINTMENT

Susan Olson

1 Hormel Place
Austin, MN 55912
County of Blue Earth
Congressional District 1

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

PUBLIC MEMBER

LESSARD-SAMS OUTDOOR HERITAGE COUNCIL

Effective: January 29, 2013

Term Expires: January 2, 2017

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, January, 24, 2013



Mark Dayton

Governor

Mark Ritchie

Secretary of State

Replacing: Wayne Enger

STATE OF MINNESOTA
OPEN APPOINTMENTS APPLICATION FOR SERVICE ON
STATE AGENCIES, BOARDS, COUNCILS, COMMISSIONS or TASK FORCES
All information on this form is available to the public upon request.

Part I - Tell us about the Position to which you are applying
Required Information (MN Stat § 15.0597 Subd. 5.)

Agency: Lessard-Sams Outdoor Heritage Council Position Sought: Member

By request, this application will be made available in alternative format (for example, braille, large print, audio tape, or computer disk.)

Part II - Tell us about Yourself
Required Information (MN Stat § 15.0597 Subd. 5.)

Applicant Name: Susan Olson Preferred Phone: 507-437-5313
 Preferred Mailing Address: 1 Hormel Place E-MAIL: smolson@hormel.com
 (Preferred Mailing Address) County: Blue Earth
Austin MN 55912 MN House of Rep Dist: 27B
 (City) (State) (Zip) US House of Rep Dist: 27
 Have you ever been convicted of a felony? Yes No 1
 Did the Appointing Authority suggest you submit your application? Yes No 1

Please attach a cover letter, current resume, or other information that you feel would be helpful to the Appointing Authority.

Part III: OPTIONAL STATISTICAL INFORMATION

*The following information is optional and voluntary (MN Stat § 15.0597 Subd. 5.)
 Information is collected for, and compiled in, the annual report on the open appointments process pursuant to MN Stat § 15.0597 Subd. 7.*

Sex: Female 1 Age: 47 Disability: Yes Political Party: 1 Democratic-Farmer-Labor
 Male No 1 No Independence Hispanic, Latino, or Spanish origin? Yes
 Republican 1 No
 Other

Race: American Indian or Alaska Native
 (As listed on United African American or Black
 State Census 1 White or Caucasian
 2010) Other Race
 (Pick as many as apply)

Part IV: Signature and Submittal Instructions

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought. (*If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.)

Susan M Olson 11/20/2012
 (Signature of Applicant) (Date)

MAIL OR SUBMIT IN PERSON:
 Office of the Secretary of State
 Open Appointments
 180 State Office Building
 100 Rev Dr Martin Luther King Jr Blvd
 St. Paul, MN 55155-1299

Questions:
 Phone: (651) 556-0643
 Email: open.appointments@state.mn.us

Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired.

**Governor
 House
 Senate**
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 11/21/2012

JAN 24 2013

President of the Senate

Cover Letter or Other Helpful Information:

Susan M. Olson
1 Hormel Place, Austin MN 55912 * (507) 437-5313 office * smolson@hormel.com

November 20, 2012

To Whom It May Concern:

Please consider my enclosed application for the Lessard-Sams Outdoor Heritage Council. I have a strong interest in the conservation and preservation of habitat and wetlands, and in the preservation of hunting and fishing traditions for all Minnesotans. I have been an active member of our local Pheasants Forever chapter since 2003, and this past summer I was appointed to the Cedar River Watershed District board of managers. In addition, I am familiar with the service requirements for a state agency, as I was recently reappointed to the Workers' Compensation Advisory Council by Governor Dayton for a five-year term.

My commitment to the LSOHC principles is not a fleeting one, and I am not applying simply because I think it would be interesting (although it is) or because I want my name in the paper. To paraphrase the posting of the openings, I am applying because I want to be a part of the restoration, protection, and enhancement of wetlands, prairies, forests, and habitat for fish, game, and wildlife, and to the prevention of forest fragmentation, encouragement of forest consolidation, and expansion of restored native prairie.

Finally, I feel that my education and work experience provides me with a unique qualification for the LSOHC position. As an attorney, I am required to read, comprehend, and interpret various statutes, rules, and regulations on a daily basis. I understand the interplay between different agencies and competing laws, and I know how to resolve conflicts between them. Due to my legal training, I am well-suited for a position where tensions may unexpectedly arise among Council members or with the public.

Thank you for your consideration. Please let me know if you have any questions.

Susan M. Olson

Resume or Other Helpful Information:

Susan M. Olson
1 Hormel Place, Austin MN 55912 * (507) 437-5313 office * smolson@hormel.com

Education

William Mitchell College of Law
Juris Doctor, June 1, 2003

- Class Rank 18/233, Magna Cum Laude, G.P.A. 3.4
- William Mitchell Law Review, 2002-03 staff member
- Honors: Dean's List four of six semesters, two CALI Awards
- Awarded Founders' Scholarship for three years
- 2001 Intra-school Negotiations Competition participant

Mankato State University
Bachelor of Arts, Spring 1998

- Magna Cum Laude, G.P.A. 3.77
- Major: Philosophy. Minors: Business Administration; Speech Communications
- Honors: Dean's List five quarters
- Awarded Mankato State University President's Honor scholarship
- Qualified for 1985 National A.F.A. speech competition, took 7th place at 1985 National D.S.R.-T.K.A. speech competition

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Minnesota Legal Assistant Institute
ABA-approved Legal Assistant certificate, May 1989
• Valedictorian, G.P.A 3.83

Legal Work Experience

Hormel Foods Corporation, Austin, MN (Senior Attorney) 6/03 to present

- Contracts, agriculture law, and general corporate work. Previously handled workers' compensation, labor and employment law, and product liability.
- Appointed by Governor Dayton in 2012 and Governor Pawlenty in 2007 as member of Workers' Compensation Advisory Committee, served as an alternate from 2002 to 2007.
- Elected to Board of Directors of Minnesota Self-Insurer's Association in December 2005, served as co-chair of MSIA Legislative Committee from February 2006 to December 2007, served through December 2009.
- Chair of Minnesota Chamber's Labor/Management Committee and Workers' Compensation Working Group from July 2010 through July 2011.
- Member of 2003 Minnesota Workers' Compensation Medical Costs Task Force.

Hormel Foods Corporation, Austin, MN (Paralegal) 7/98 to 5/03

- Workers' compensation, subrogation, product liability, commercial litigation, employment law, and corporate secretary
- Drafted correspondence, motions and discovery; perform legal research; assist in-house and outside counsel with preparation for trials, hearings, mediations and arbitrations

Hormel Foods Corporation, Austin, MN (Student Attorney) 9/01 to 5/02

- Certified under Student Practice Rule 2 for 200-hour unpaid independent clinical program
- Internship work included handling contract drafting and negotiations, preparation of company responses to discrimination claims, supervising litigated matters, and investigating and responding to claims

Lawhead Law Offices, Austin, MN (Paralegal) 10/93 to 6/97

- Workers' compensation, personal injury, and social security disability
- Drafted correspondence, motions, discovery, and affidavits; performed legal research; conducted investigations of claims; prepared for trials, depositions and hearings; and compiled settlement brochures and demand letters; developed future exposure calculations

Jon D. Rice Law Office, Hibbing, MN (Legal Assistant) 1/93 to 9/93

- Personal injury and social security disability
- Drafted correspondence, motions, discovery, and affidavits; investigated claims; compiled settlement brochures; developed future exposure calculations

Clark & Prebich, Hibbing, MN (Legal Assistant) 10/92 to 11/92

- Family law, personal injury, and social security disability
- Performed legal research; drafted motions, discovery, and affidavits

Cope & Peterson, P.A., Virginia, MN (Legal Assistant) 10/90 to 10/92

- Personal injury, medical malpractice, fire and casualty, wrongful death, employment
- Drafted correspondence, motions, discovery, affidavits, and petitions; performed legal research; prepared for trials and depositions

Maslon Edelman Borman & Brand, Minneapolis, MN (Legal Assistant) 1/89 to 9/90

- Corporate/business, probate, will and trust, bankruptcy, real estate
- Prepared correspondence; performed legal research; met with clients

Other Work Experience

Cedar River Watershed District Board of Managers, Austin, MN
(Manager) Term: 7/12 to 4/15

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- The CRWD Board was formed in 2007 as a special purpose unit of local government to reduce stream flows and protect and improve water quality in the Cedar River Watershed District in Mower, Dodge, Freeborn, and Steele Counties in Minnesota. Elected Secretary July 2012.

Mower County Department of Human Services, Austin, MN
(Executive Secretary to Director) 6/97 to 7/98

- Provided confidential administrative support to Agency Director and supervisors; maintained equipment, supply and printing budgets; supervised occasional work study positions
- Managed license, insurance, and financial information for approximately 80 agency contracts

Range Technical College, Financial Aid Office, Hibbing, MN
(Temporary full-time financial aid assistant) 6/93 to 9/93

- Completed preliminary verification of financial aid applications; maintained continuous contact with students, faculty and staff; prepared financial aid transcripts for educational institutions

Activities and Achievements

Mower County Pheasants Forever, President since 2006, Vice President 2003-2005

Minnesota Volunteer Firearms Safety Instructor since 1996

Oak Grove Gun Club 1998 through 2006. President 2002 and 2003, Vice President 2001, Secretary 2000

Cedar Valley Conservation Club since 1996. Vice President 1998 and 1999

Certified Legal Assistant (CLA) by National Association of Legal Assistants, July 1999

PACE Registered Paralegal (RP) by National Federation of Paralegal Associations, August 1999

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