

STATE OF MINNESOTA



MARK DAYTON
GOVERNOR

NOTICE OF APPOINTMENT

Kim Huxford

Post Office Box 485
Owatonna, MN 55060
County of Steele
Congressional District 1

Because of the special trust and confidence I have in your integrity, judgment and ability, I have appointed and commissioned you to have and to hold the office of:

RURAL ELECTRICAL SUPPLIER

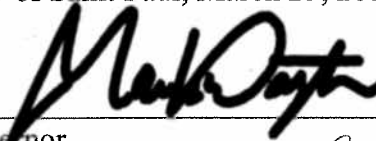
BOARD OF ELECTRICITY

Effective: March 30, 2014
Term Expires: December 31, 2016

This appointment carries with it all rights, powers, duties and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, March 25, 2014.




Governor


Secretary of State

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MAR 26 2014

Reappointment

President of the Senate

**STATE OF MINNESOTA
OPEN APPOINTMENTS APPLICATION FOR SERVICE ON
STATE AGENCIES, BOARDS, COUNCILS, COMMISSIONS or TASK FORCES**

All information on this form is available to the public upon request.

Part I - Tell us about the Position to which you are applying

Required Information (MN Stat § 15.0597 Subd. 5.)

Agency Name: MN Board of Electricity Position Sought: Representative of the Electrical Suppliers in Rural Areas
(Name of board, council, commission or task force.) (Membership position sought or enter "member".)

By request, this application will be made available in alternative format (for example, braille, large print, audio tape, or computer disk.)

Part II - Tell us about Yourself

Required Information (MN Stat § 15.0597 Subd. 5.)

Applicant Name: Kim Huxford Preferred Phone: (507) 456 - 4036
(First Name) (Last Name)
 E-MAIL: khuxford@swce.coop
 Preferred Mailing Address: P.O. Box 485 County: Steele
(Preferred Mailing Address)
Owatonna MN 55060 MN House of Rep Dist: 26A US House of Rep Dist: 1st
(City) (State) (Zip) Find your districts by using the Poll Finder at:
<http://pollfinder.sos.state.mn.us/>
 Have you ever been convicted of a felony: Yes _____ No X Did the Appointing Authority suggest you submit your application? Yes _____ No X

Please attach a cover letter, current resume, or other information that you feel would be helpful to the Appointing Authority.

Part III: OPTIONAL STATISTICAL INFORMATION

The following information is optional and voluntary (MN Stat § 15.0597 Subd. 5.).

Information is collected for, and compiled in, the annual report on the open appointments process pursuant to MN Stat § 15.0597 Subd. 7.

Sex: Female _____ Age: 58 Disability: Yes _____ No X Political Party: _____ Democratic-Farmer-Labor
 Male X _____ Independence _____ Hispanic, Latino, or Spanish origin? Yes _____ No X
 _____ Republican _____
 _____ No Party Preference _____
 _____ Other _____
 Race: _____ African American or Black _____ X White or Caucasian
(Pick as many as apply) _____ American Indian or Alaska Native _____ Other Race _____
 _____ Asian or Pacific Islander _____

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Part IV: Signature and Submittal Instructions

President of the Senate

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought. (*If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.)

[Signature]
 (Signature of Applicant)

11-19-2013
 (Date)

MAIL OR SUBMIT IN PERSON:
 Office of Secretary of State
 Open Appointments
 180 State Office Building
 100 Rev Dr Martin Luther King Jr Blvd
 St. Paul, MN 55155-1299

Phone: (651) 297-5845
 Email: open_appointments@state.mn.us
 Online application:
<http://www.sos.state.mn.us/index.aspx?page=5>


Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired.

Governor
 11/27/2013



Steele-Waseca Cooperative Electric

2411 West Bridge Street, PO Box 485 Owatonna MN 55060-0485

Your Touchstone Energy® Partner 

November 19, 2013

Office of the Secretary of State, Open Appointments
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr., Blvd
St. Paul, MN 55155-1299

Re: Board of Electricity, Open Appointment, Rural Energy Supplier.

I am interested in seeking a third 3 year term for the open position, "Representative of the Electrical Suppliers in Rural Areas" on the MN Board of Electricity.

My current position is "Operations Division Manager" at Steele-Waseca Cooperative Electric (SWCE) based in Owatonna, MN. SWCE is an electric utility whose service territory encompasses nine counties in southern Minnesota with a membership of over 9,600 consumers. Prior to being asked to join SWCE, I owned an Electrical Contracting Company within the State of Minnesota.

I have accumulated over thirty-six years of electrical experience being an electrician as well as a journeyman lineman. I currently maintain a Minnesota Masters Electrician license and I'm also a graduate of the NRECA (National Rural Electric Cooperative Association) Management Internship Program. I am both fortunate and grateful to have experienced many aspects within the electrical industry and I hope to continue to be viewed as an asset to the Board.

In my personal life, I am married, have four children, two step-children and eight grandchildren with one on the way. I enjoy fishing, hunting, softball, horseback riding, and spending time with my family.

If you have any questions, please feel free to contact me at (507) 456-4035.

Sincerely,

Mr. Kim M. Huxford
khuxford@swce.coop

Enclosures: resume; professional references; and application.

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(507) 451-7340 • (800) 526-3514 • Fax (507) 446-4242 • swce@swce.coop • www.swce.coop

Mr. Kim M. Huxford

- **SWCE Operations Division Manager**, 2001 - Present
- **SWCE Staff Assistant to Operations Division Manager**, 1997 - 2001
- **SWCE Marketing Assistant**, 1996 - 1997
- **SWCE Engineering Aid**, 1991 - 1996
- **SWCE Line Technician**, 1990 - 1991
- **SWCE Apprentice Line Technician**, 1987 - 1990

Operations Division Manager

- Reports to SWCE CEO/General Manager Syd Briggs
- Current Board Member; MN State Board of Electricity
- Responsible for overseeing Engineering and Construction
- Oversee work plan development
- Direct Off-Peak, Rebate, and Grant programs
- Administer Safety and Compliance programs
- Require continuing educational programs for division employees
- Oversee and assist with Stray Voltage investigations
- Perform Rate Analysis with Finance Division
- Resolve disputes between Customers and SWCE

Staff Assistant to Operations Division Manager

- Crew scheduling
- In charge of Line Maintenance and Construction activities
- Assisted PSE Inc. with developing SWCE's work plan
- Oversee and assist with Stray Voltage investigations
- Managed Off-Peak and Load Management programs

Marketing Assistant

- Key account representative
- Rate analyst
- Oversee and assist with Stray Voltage investigations
- Conducted ERC loans
- Administered Contractor and Member Rebates
- Managed Off-Peak and Load Management programs

Engineering Aid

- Managed Load Management and Off-Peak programs
- Introduce new Key Account Metering
- Developed SWCE's Genset and curtailment programs
- Member of the Minnesota Inter-Utility Stray Voltage Work Group
- Oversee and assist with Stray Voltage investigations
- Coordinate SCADA implementation at SWCE

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Line Technician

- Installation, maintenance, repair, and removal of line distribution facilities according to the National Safety Electric Code
- Conducted Stray Voltage testing and record keeping

Apprentice Line Technician

- Installation, maintenance, repair, and removal of line distribution facilities according to the National Safety Electric Code.
- Conducted Stray Voltage testing and record keeping

Honors

Appointed and commissioned in 2007 and 2010 by Governor Tim Pawlenty to hold of said office: Representing Rural Electrical Suppliers, Board of Electricity, Minnesota Department of Labor and Industry

Professional Development and Trainings

- National Rural Electric Cooperative Association "Management Internship Program"
- Active MN Master Electrician license – continuing education
- Active Class A CDL – re-newel with physical, random drug
- IS-00700, IS-00100, NRP 00800 National Incident Management System certified – FEMA
- Midwest Rural Energy Conferences on Stray Voltage and Continuing Education
- Engineering and Operations Section Meeting - MREA
- Presenter at the AMRA International Symposium, St. Louis, Missouri
- Supervisory Responsibility and Liability seminar – Federated Rural Electric Insurance Exchange
- How to Conduct an Internal Investigation — Marriott Center; Council on Education in Management
- MREA/Employee Communicator Series: The Disciplinary Interview.
- Return to Work – Issues in Workers' Compensation in MN
- Safety, Reliability and Service Quality seminar – MREA
- HR Issues; Teaching and Coaching – MREA
- Finance and Accounting for Non-Financial People seminar -Career Track
- Counseling Interview, Performance Assessment – MREA
- Conflict Resolution and Confrontation Skills seminar – CareerTrack
- Management Skills for Secretaries, Administrative Assistants, and Support Staff advanced seminar- CareerTrack
- Accident Investigation and Analysis seminar – MREA
- Schlumberger Electricity Training seminar – Toronto, Ontario
- Stray Voltage Seminar - IUSVTF

Education

- Mankato Technical College Mankato, MN
Apprenticeship/journeyman night school program – National Electric Code
- Mankato State University Mankato, MN
Business major
- Winona State University Winona, MN
Business major
- Waldorf Pemberton High School Waldorf, MN

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Past Work Experience

1982 - 1987 Huxford Electric Pemberton, MN

Owner – Master Electrician

- Design and installation of electrical facilities according to the National Electric Code.

1977–1982 Steele Electric St. Clair, MN

Journeyman Electrician

- Installation of electrical facilities according to the National Electric Code.

References

- Mr. Gary Connett
Great River Energy
Director, Environmental Stewardship & Member Services
12300 Elm Creek Blvd.
Maple Grove, MN 55369-4718
(763) 445-6127 gconnett@GREnergy.com
- Mr. Tim Mergen
CEO/General Manager at Meeker Cooperative Light & Power Assoc.
P.O. Box 522
1725 US Hwy 12 E., Suite 100
Litchfield, MN 55355
(320) 693-3231 tmergen@meeker.coop
- Mr. Doug Fingerson
Manager at Goodhue County Co-op Electric Association
1410 Northstar Dr.
P.O. Box 99
Zumbrota, MN 55992-1091
(507) 732-5117 df@gccea.com
- Ms. Lori Read
Compliance & Training Coordinator at BENCO, FMCS, GCCEA, PCS and SWCE
50775 130th St.
Lyle, MN 55953-6701
(507) 380-4900 Lori.Read@fmcs.coop

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