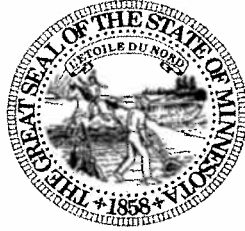


STATE OF MINNESOTA



MARK DAYTON
GOVERNOR

NOTICE OF APPOINTMENT

Nancy Antoine

401 Jefferson Parkway
Northfield, MN 55057
County of Rice
Congressional District 2

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed and commissioned you to have and to hold the office of:

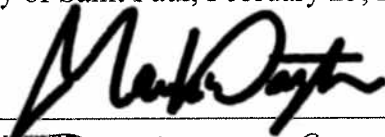
ELEMENTARY PRINCIPAL MEMBER
BOARD OF SCHOOL ADMINISTRATORS

Effective: March 2, 2014
Term Expires: January 2, 2017

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, February 25, 2014.





GOVERNOR



Secretary of State

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President of the Senate

Replacing: Mary Jo Schmid

STATE OF MINNESOTA
OPEN APPOINTMENTS APPLICATION FOR SERVICE ON
STATE AGENCIES, BOARDS, COUNCILS, COMMISSIONS or TASK FORCES

All information on this form is available to the public upon request.

Part I - Tell us about the Position to which you are applying

Required Information (MN Stat § 15.0597 Subd. 5.)

Agency: Board of School Administrators

Position Sought: Board Seat

By request, this application will be made available in alternative format (for example, braille, large print, audio tape, or computer disk.)

Part II - Tell us about Yourself

Required Information (MN Stat § 15.0597 Subd. 5.)

Applicant

Name: Nancy Antoine

Preferred Phone: 507-664-3302

Preferred Mailing

Address: 401 Jefferson Parkway
(Preferred Mailing Address)

E-MAIL: Nancy.Antoine@nfld.k12.mn.us

County: Rice

Northfield MN 55057
(City) (State) (Zip)

MN House of Rep Dist: 20B

US House of Rep Dist: 2

Have you ever been convicted of a felony:

Yes No X

Did the Appointing Authority suggest you submit your application? Yes No X

Please attach a cover letter, current resume, or other information that you feel would be helpful to the Appointing Authority.

Part III: OPTIONAL STATISTICAL INFORMATION

The following information is optional and voluntary (MN Stat § 15.0597 Subd. 5.).

Information is collected for, and compiled in, the annual report on the open appointments process pursuant to MN Stat § 15.0597 Subd. 7.

Sex: Female X
Male

Age: 49

Disability: Yes
No X

Political Party: X Democratic-Farmer-Labor
 Independence
 Republican
 No Party Preference
 Other

Hispanic, Latino, or Spanish origin? Yes
X No

Race: American Indian or Alaska Native
(As listed on United X African American or Black
State Census X White or Caucasian
2010) Other Race
(Pick as many as apply)

Part IV: Signature and Submittal Instructions

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought. (*If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.)

Nancy Janice Antoine
(Signature of Applicant)

9/18/2013
(Date)

MAIL OR SUBMIT IN PERSON:
Office of the Secretary of State
Open Appointments
180 State Office Building
100 Rev Dr Martin Luther King Jr Blvd
St. Paul, MN 55155-1299

Questions:
Phone: (651) 556-0643
Email:
open.appointments@state.mn.us

Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired.

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Governor
09/25/2013

President of the Senate

Cover Letter or Other Helpful Information:

September 19, 2013

Nancy J. Antoine
Bridgewater Elementary School
401 Jefferson Parkway
Northfield, MN 55057
Nancy.Antoine@nfld.k12.mn.us
507-664-3300 work
507-645-8499 home
507-370-0341 cell

To Whom It May Concern;

Please consider me as an applicant for the Board of School Administrators (BOSA) elementary principal position. I would welcome the opportunity to apply my administrative and teaching experiences and knowledge to this board.

As reflected in my resume, my experiences and education provide a solid background in the field of education. I have worked at both the elementary and secondary level, and feel that I can advocate well for all teachers while upholding the policies set forth for decision making. I have a wide breadth of experience working in schools with lots of diversity. I currently work at a school with a partial immersion program in Spanish; we have been designated a Reward School for the past two years.

I would appreciate the opportunity to meet and further discuss this opportunity and how my experiences and qualifications might complement your needs. Please feel free to contact me at the above listed address and/or phone number.

Sincerely,
Nancy J. Antoine
Elementary Principal – Bridgewater Elementary

Resume or Other Helpful Information:

Nancy J. Antoine
610 Miller Court
Dundas, MN 55019
(507) 645-8499 Home
(507) 370-0341 Cell
Nancy.Antoine@nfld.k12.mn.us

Experience: 2007-Present Bridgewater Elementary Northfield, MN
Elementary Principal

In collaboration with the building staff:

- Implement Professional Learning Communities
- Implement Response to Intervention
- Use Common Formative Assessments to Inform Instruction
- Use Viewpoint to make data driven decisions
- Communicate with Parents and Community Members
- Present at School Board Meetings
- Continue Improvements through Annual Site Improvement Planning
- Manage and lead a building of 575 students and 65 staff K-5
- Evaluate and hire licensed and non-licensed staff
- Lead a Partial Spanish Immersion Program Grades 1-5

2002-2007 Prairie Elementary Worthington, MN
Elementary Principal

In collaboration with the building staff:

- Work with a diverse population of nearly 1,000 students K-5 and ECSE, with 17 spoken languages and 55% free and reduced lunch program

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- ☑ Manage a staff of 175
- ☑ Responsible for ESEA Consolidate Grant Application
- ☑ Responsible for Staff Development, Curriculum Development, and assessment/evaluations
- ☑ Evaluate and hire teaching staff and other administrative staff positions
- ☑ Responsible for a \$6.5 million building budget
- ☑ Communicate with parents and the community

2001-2002 Prairie Elementary Worthington, MN
Elementary Assistant Principal

- ☑ Responsible for student discipline
- ☑ Evaluate and hire teaching staff
- ☑ Coordinate State and District Assessments
- ☑ Coordinate and attend Student Lyceums and programs
- ☑ Coordinate fundraising and parent involvement projects
- ☑ Designed and implemented school playground
- ☑ Created the first annual School Carnival
- ☑ Opened a brand new school building

1997-2001 Sunny Hollow Elementary New Hope, MN
Instructional Assistant

- ☑ Elementary Curriculum Development and implementation
- ☑ Responsible for student discipline and partnering with families
- ☑ Coordinated District and State Assessments

1995-1997 Meadow Lake Elementary New Hope, MN
Instructional Assistant

- ☑ Elementary Curriculum Development and implementation
- ☑ Responsible for student discipline both in school and on the bus
- ☑ Coordinated District and State Assessments

1994-1995 Roosevelt High School Minneapolis, MN
Mathematics Teacher/Coach

- ☑ Taught high school mathematics to a diverse population of students
- ☑ Coached girls' volleyball and fast-pitch softball

1991-1994 Folwell Middle School Minneapolis, MN
Mathematics Teacher

- ☑ Taught algebra, pre-algebra and basic math to a diverse population of students
- ☑ Department Chair and Team Leader
- ☑ Student Council Advisor

1987-1990 Pharr-San Juan-Alamo ISD Pharr, TX
Mathematics Teacher

- ☑ Taught basic math, algebra, pre-algebra, and geometry
- ☑ Taught summer school
- ☑ Selected and Implemented Curriculum
- ☑ Administered State Assessments
- ☑ Served on Site Councils

Education: 1996-2000 St. Mary's University of MN Minneapolis, MN
☑ M.A. Educational Administrative Licensure: K-12

1993-1995 University of St. Thomas St. Paul, MN
☑ M.A. Curriculum and Instruction: K-12

1985-1987 Moorhead State University Moorhead, MN
☑ BS Mathematics Education

1982-1984 South Dakota School of Mines & Technology Rapid City, SD
☑ Major-Mathematics

Professional Involvement: ☑ Minnesota Elementary School Principals' Association (MESPA), 2001-Present

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- ☑ NAESP, 2001-Present
- ☑ 2011-2012 Cognitive Coaching
- ☑ 2008-2009 Minnesota Principals' Academy
- ☑ 2006 MAEF School Spotlight Award
- ☑ 2007 Mathematics & Science Elementary and Middle Level Principal of the Year Honorable Mention
- ☑ Southwest Division School of Excellence Representative, 2004-2007
- ☑ Southeast Division President Elect, 2010-2012
- ☑ Southwest Division President Elect, 2007
- ☑ Trained in Responsive Classroom
- ☑ Trained in S.M.A.R.T. (Stimulating Maturity through Academic Readiness Training)

Community Involvement:

- ☑ YMCA Board of Directors
- ☑ YMCA Executive Board
- ☑ Early Risers Kiwanis Member
- ☑ Assist with Vacation Bible School
- ☑ Attend student programs in the community

References: Dr. L. Chris Richardson
Northfield Public Schools Superintendent
(507) 663-0629

Matt Hillmann
Northfield Public Schools Director of Human Resources & Technology
(507) 663-0600

Dr. Gary Lewis
Northfield Public Schools Director of Student Support Services
(507) 645-3410

MaryDee Kuklok
Bridgewater Elementary Teacher of the Deaf & Hard of Hearing
(507) 664-3300
John Landgaard
Worthington ISD 518 Superintendent
(507) 372-2172

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