

STATE of MINNESOTA

EXECUTIVE



DEPARTMENT

TIM PAWLENTY
GOVERNOR

NOTICE OF APPOINTMENT

MARY JO SCHMID

RECEIVED

2119 – 18th Street South
Moorhead, Minnesota 56560
County of Clay
Congressional District Seven

SEP 25 2009

President of the Senate

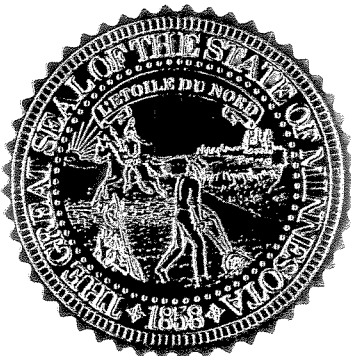
Because of the special trust and confidence I have in your integrity, judgment and ability, I have appointed and commissioned you to have and to hold the said office of:

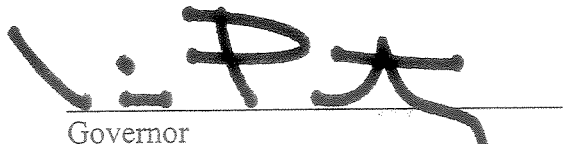
**MEMBER REPRESENTING ELEMENTARY SCHOOL PRINCIPALS
BOARD OF SCHOOL ADMINISTRATORS**

Effective: September 30, 2009
Term Expires: January 7, 2013

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, September 25, 2009.




Governor

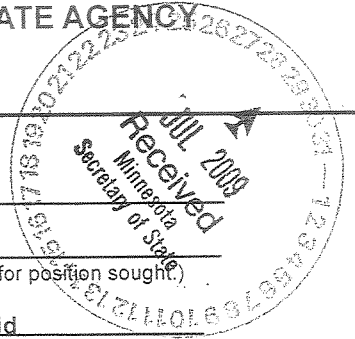


Secretary of State

Replacing: Sanford Nelson

STATE OF MINNESOTA
OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

All information on this form is available to the public upon request.



Agency Name: * Minnesota Board of School Administrators
(Name of board, council, commission or task force to which you are applying.)

Position: Elementary School Principal Member
(Membership position sought or enter "member" if no specific requirements exist for position sought.)

Applicant Name: * Mary Jo Schmid
(First Name) (Last Name)

Preferred Mailing Address: * 2119 18th Street So Moorhead MN 56560
(Street) (City) (State) (Zip)

Work Phone: (218) 284-4332 Home Phone: (218) 233-2153

E-MAIL: * mjschmid@moorhead.k12.mn.us

County: Clay MN House of Rep District: 9A U.S. House of Rep District: 7th
** Indicates information that will appear on the Office of the Secretary of State web site: www.sos.state.mn.us*

Have you ever been convicted of a felony: Yes _____ No x

Did the Appointing Authority suggest you submit your application? YES x NO _____

Please attach a current resume or a biographical statement containing work history, education, community activities, etc., and any other information the Applicant or Nominating Person feels would be helpful to the Appointing Authority.

OPTIONAL STATISTICAL INFORMATION

The following information is optional and voluntary. Information is collected for, and compiled in, the annual report on the open appointments process pursuant to *Minnesota Statutes* §15.0597.

Sex: X Female _____ Male
 Political Party: _____ Democratic-Farmer-Labor
 _____ Independence
 _____ Republican
 _____ Other _____
 _____ No party preference

Disability: _____ Yes
X No

Race*: _____ African American / Black
 _____ American Indian / Alaska Native
 _____ Asian
 _____ Hispanic
 _____ Native Hawaiian / Pacific Islander
x White
 _____ Other Race _____

National Origin: _____ (* Select as many as apply)
(Country of Origin or Principle Tribe)

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought.

Mary Jo Schmid 7-27-2009
(Signature of Applicant) (Date)

* If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.



MAIL, FAX, OR SUBMIT APPLICATION IN PERSON, TO: Office of the Secretary of State, Open Appointments
 180 State Office Building
 100 Rev. Dr. Martin Luther King, Jr., Blvd
 St. Paul, MN 55155-1299

FAX: (651) 296-9073
 Phone: (651) 297-5845
 Email: open.appointments@state.mn.us

Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired. *By request, this application will be made available in alternative format (for example, braille, large print, audid tape, or computer disk.)*

FOR OFFICE USE: Sub by AA: _____ AA: _____ Governor _____
 07/29/09



Ellen Hopkins Elementary School

Moorhead Area Public Schools

Dr. Mary Jo Schmid, Principal

2020 11th Street South • Moorhead, Minnesota 56560

(218) 284-4300 • Fax: (218) 284-4333 • www.moorhead.k12.mn.us

July 27, 2009

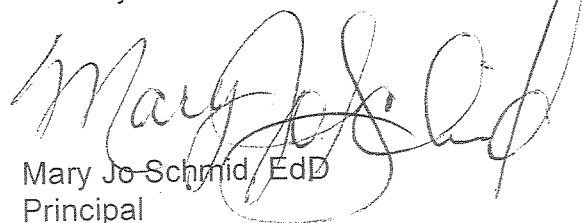
To Whom It May Concern:

Please accept my application to become a member of the Minnesota Board of School Administrators. As a Minnesota principal with over 20 years of experience, I am interested in providing leadership to our profession.

Over the past three years I have found the need to embrace professional change and leadership skills that respond to the demands of our international economy and its impact on the education of today's youth. My involvement in the Minnesota Principals Academy has provided me an experience that has broadened my view of the principalship and my belief in educational standards that ensure our students with world class skills.

I am dedicated to furthering the professionalism of the principalship. While I hope to support current principals I also want to help ensure that the next generation of principals are well trained and prepared to meet our students needs.

Thank you for considering my request.



Mary Jo Schmid, EdD
Principal

Please Note: a signed copy of this application has been sent through the mail.

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Mary Jo Schmid; Ed.D.
2119 18th Street South
Moorhead, MN 56560
Home Phone (218) 233-2153
School Phone (218) 284-4332
mjschmid@moorhead.k12.mn.us

Education

December 2004 **Ed.D. in Education Leadership**
University of North Dakota, Grand Forks, ND
Dissertation: Small Learning Communities in Elementary Schools

November 1987 **Masters of Science in Education Administration**
St. Cloud State University, St. Cloud, MN
Thesis: Teacher involvement in Decision Making

November 1987 **Sixth Year Certification in Education Administration**
St. Cloud State University, St. Cloud, MN

May 1978 **Bachelor of Arts in Elementary Education**
University of Minnesota Morris, Morris, MN

Licensure

Elementary Education Kindergarten - Sixth Grade
Elementary School Principal
School Superintendent

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Professional Training

2006- Ongoing **Minnesota Principals Academy: National Institute for School Leadership (NISL)**
Executive Development Program for School Principals
Currently serve as NISL/Principals Academy Trainer
Dedicated to the NISL philosophy and implementation of NISL strategies

Employment in Education

Fall 2004 **Principal of Ellen Hopkins Elementary School, Moorhead, MN**

Current 800 Students in Grades K-5

Position Opened this new school as a result of district reorganization

Administer the Spanish Immersion Program AND the traditional English speaking program

2008-2009 **Adjunct Instructor at Minnesota State University Moorhead, Moorhead, MN**
Graduate level instructor in Educational Leadership and Theory

Fall 1999 **Principal of Riverside Elementary School, Moorhead, MN**

-2004 300 Students in Grades K-5

Requested transfer to this school in order to work as District Staff Development Coordinator

Fall 1999 **District Staff Development Coordinator**, Moorhead, MN
-2004 Requested transfer to this position in order to gain experience in the area of professional development

Fall 1993 **Principal of George Washington Elementary School**, Moorhead, MN
-1999 690 Students in Grades K-4
Assigned to this building by Dr. Bruce Anderson; Superintendent Administrator for two buildings as district began reorganization efforts

Fall 1990 **Principal of Voyager Elementary School**, Moorhead, MN
-1994 240 Students in Grades 5-6
Opened this new school to accommodate increased student population
Position included district responsibilities for Title I, Title IV, and Title IX

Fall 1987 **Principal of Washington & Lincoln Elementary Schools**, Crookston, MN
-1990 370 Students and 125 Students
School administrator for two schools for grades K -3

January **Instructor, St. Cloud State University**, St. Cloud, MN
1987 Course Instructor: Introduction to Elementary Education
Supervisor of Student Teachers

Fall 1979 **Elementary Teacher Grades 4 and Kindergarten**
-1987 Washington Elementary School, Little Falls, MN

Fall 1978 **Elementary Teacher Grade 4**
-1979 St. Francis Xavier Catholic School, Benson, MN

Professional Organizations

Minnesota Principals Academy: Trainer
Minnesota Elementary School Principals Association
National Elementary School Principals Association
Association for Supervision and Curriculum Development
National Staff Development Council
Minnesota Education Association

Honors and Awards

2002 Honorary Chair of the American Cancer Society's Relay For Life, Clay County
2002 National Delegate to Celebration on the Hill for American Cancer Society
1987 Outstanding Women in Education & Leadership, MEA Women's Caucus
1989 Outstanding Young Professional Woman; Crookston, MN

Publications

"The Minnesota Principals' Academy: Changing the Way We Do Business" MESPA Principal, Fall 2007
"Small Learning Communities in Elementary Schools," MESPA Principal, Sp 2004
"Book Review of The Wounded Leader," MESPA Principal, Spring 2004
"Take It On Faith" Lutheran Women Today", November 2002

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Community Involvement

Parent Leader and Chair of Moorhead High School Theater Booster Club
Chairman of Clay County Relay for Life for the American Cancer Society
Volunteer for the American Cancer Society
Volunteer for Clay County DFL Party
Volunteer for MN State University Moorhead 4th of July Celebration
Member of Gooseberry Park Player Theater Company Board of Directors
Parent Volunteer for Horizon Middle School Theater Program
Parent Volunteer for FM Boy Choir
Parent Volunteer at Probstfield School and Horizon Middle School, Moorhead, MN
Religious Educator at Lutheran Church of Christ the King, Moorhead, MN

Educational Interests

Teacher leadership and empowerment as a means of educational reform resulting in increased student achievement.
Professional Development for Educators
School Culture: development & reform through professional learning communities
Changing Role and Practices of the School Principal: Instructional Leadership in a standards based era

References

Lynne Kovash
Superintendent of Schools
Moorhead Area Public Schools
218-284-3330
lkovash@moorhead.k12.mn.us

Kevin Kopperud
Principal
Robert Asp Elementary School
Moorhead Area Public Schools
218-284-6330
kkopperud@moorhead.k12.mn.us

Anne Moyano
Principal
S.G. Reinertsen Elementary School
Moorhead Area Public Schools
218-284-5330
amoyano@moorhead.k12.mn.us

Vicki Breneman
Teacher and Elementary Math Coach
Ellen Hopkins Elementary School
Moorhead Area Public Schools
218-284-4482
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