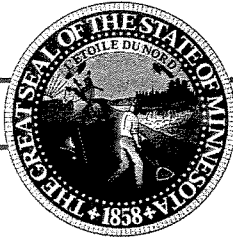


STATE of MINNESOTA

EXECUTIVE



DEPARTMENT

TIM PAWLENTY
GOVERNOR

RECEIVED

MAY 6 2009

NOTICE OF APPOINTMENT President of the Senate

SHEILA M. REGER

14012 Flagstone Trail
Apple Valley, Minnesota 55124
County of Dakota
Congressional District Two

Because of the special trust and confidence I have in your integrity, judgment and ability, I have appointed and commissioned you to have and to hold the said office of:

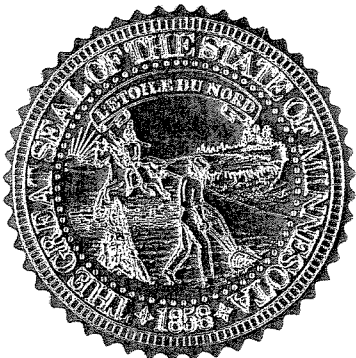
COMMISSIONER


MINNESOTA DEPARTMENT OF ADMINISTRATION

Effective: May 8, 2009
Term Expires: January 3, 2011


This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, May 6, 2009.





Governor



Secretary of State

Replacing: Dana Badgerow

Sheila M. Reger
14012 Flagstone Trail
Apple Valley, MN 55124
Office: 651-201-2564
Home: 952-997-7655
Cell: 952-270-1383
Sheila.reger@state.mn.us

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MAY 6 2009

President of the Senate

Summary: Experienced senior manager with over 10 years executive management experience and 13 years experience in the human resources field. Experienced leader in organization design, business process review and improvement, *LEAN* process improvement and ensuring the delivery of customer service excellence. Demonstrated ability to work effectively with managers, legislators, and employees at diverse levels. Comprehensive knowledge of legislative affairs, employment law, labor relations, and work force management.

Professional Experience:

1/05 to **Deputy Commissioner**
MN Department of Administration

Manage internal operations of the department including strategic planning, organizational analysis and re-design, budget and human resources management, and legislative relations. Directly manage the following operations: Human Resources, Continuous Improvement, Risk Management, Fleet and Surplus Services, Information Policy and Analysis, and the Office of Geographic and Demographic Analysis consisting of the Land Management Information Center, Demographic Analysis, Environmental Quality Board, and the State Archaeologist.

1/99 to 1/05 **Deputy Secretary of State – Operations**
MN Office of Secretary of State of Minnesota

Manage internal operations of the office including strategic planning, organizational and business analysis, information technology, human resources, financial management, legislative relations, elections administration, and business services. Managed the business process redesign and systems development which resulted in significant process improvement, self service for business customers, a significant reduction in labor processing costs, and an increased level of service to customers.

1/95 to 1/99 **Human Resources Director**
MN Department of Administration

Manage 12 staff providing labor relations, affirmative action, safety and wellness, training and development, classification, staffing, transaction, benefits administration, and payroll. Serve on Commissioner's Executive Team participating in department wide policy development and strategic decision making.

10/91 to 1/95 **Assistant Human Resources Director**
MN Department of Administration

Supervised a staff providing personnel services including staffing, classification, benefits administration, transaction processing and payroll. Provided professional human resource consultation to agency management in affirmative action, labor relations, performance management, and organization design. Conducted investigations and responded to claims made against the department under the ADA, FMLA, and Civil Rights laws.

2/86 to 9/91 **Personnel Program Specialist**
MN Department of Transportation

Managed the Graduate Engineer Training Program by recruiting, selecting, training, and facilitating permanent placement of 25 new employees each year. Managed the staffing level, budget, and content of training program. Developed programs to meet short and long term staffing needs.

Senior Personnel Officer, Personnel Officer, Personnel Aide

Determined proper classification levels through job auditing and research; recruitment; staffing; organizational analysis and report writing; served a consultant to managers and supervisors; administered union contracts and affirmative action guidelines.

Education: Bachelor of Science, St. Cloud State University
Major: Speech Communications
Emphasis: Personnel Management
Minor: Psychology
Graduate Cum Laude

References: Available Upon Request

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MAY 6 2009

President of the Senate