

STATE of MINNESOTA

EXECUTIVE



DEPARTMENT

TIM PAWLENTY
GOVERNOR

NOTICE OF APPOINTMENT

SHIRLEEN HOFFMAN

599 Marsh Drive
Delano, Minnesota 55328
County of Wright
Congressional District Six

Because of the special trust and confidence I have in your integrity, judgment and ability, I have appointed and commissioned you to have and to hold the said office of:

MEMBER

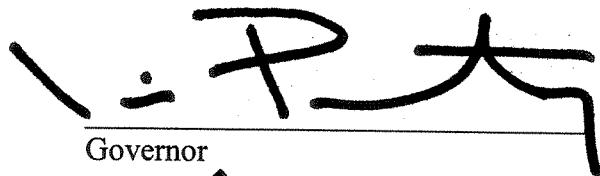
GAMBLING CONTROL BOARD

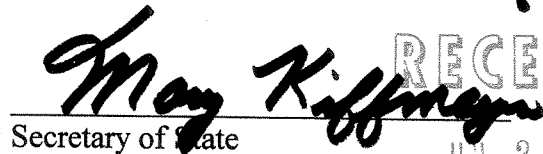
Effective: August 3, 2004
Term Expires: June 30, 2006

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, July 29, 2004.




Governor


Secretary of State

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JUL 29 2004

Replacing: Donald McHale

Printed on recycled paper containing 15% post consumer material

President of the Senate

STATE OF MINNESOTA
OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

All information on this form is available to the public upon request.



Agency Name: * Gambling Control Board
 (Name of board, council, commission or task force to which you are applying.)

Position Sought: Member
 (Membership position sought or enter "member" if no specific requirements exist for position sought.)

Applicant Name: * Shirleen Hoffman
 (First Name) (Last Name)

Applicant Address: * 599 Marsh Drive Delano MN 55328
 (Street) (City) (State) (Zip)

Day Phone: * (651) 523-2078 Evening Phone: (763) 972-1230

E-MAIL: * shoffman01@gw.hamline.edu

County: Wright MN House of Rep District: 19B U.S. House of Rep District: 6

* Indicates information that will appear on the Office of the Secretary of State web site: www.sos.state.mn.us

Did the Appointing Authority suggest you submit your application? YES ___ NO X

Any other information the Nominating Person feels would be helpful to the Appointing Authority:
Gambling Control Board Director Tom Barrett invited me to apply. I served as an investigator for the Board and understand the statutes and rules governing charitable gambling in Minnesota.
 (Statement may continue on reverse or attached sheets)

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought.

Shirleen Hoffman 6-9-04
 (Signature of Applicant) (Date)

* If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.

OPTIONAL STATISTICAL INFORMATION

The following information is optional and voluntary. Information is collected for, and compiled in, the annual report on the open appointments process pursuant to *Minnesota Statutes* §15.0597.

Sex: Female Male
 Political Party: Democratic-Farmer-Labor Green Independence Republican Other No party preference

Race*: African American / Black American Indian / Alaska Native Asian Hispanic Native Hawaiian / Pacific Islander White Other Race _____

Disability: Yes No

National Origin: US
 (Country of Origin or Principle Tribe) (* Select as many as apply)

MAIL, FAX, OR SUBMIT APPLICATION IN PERSON, TO: Office of the Secretary of State, Open Appointments
 180 State Office Building
 100 Rev. Dr. Martin Luther King, Jr., Blvd
 St. Paul, MN 55155-1299

FAX: (651) 296-9073
 Phone: (651) 297-5845
 Email: open.appointments@state.mn.us

Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired. By request, this application will be made available in alternative format (for example, braille, large print, audio tape, or computer disk.)

FOR OFFICE USE: Sub by AA: _____ AA: Governor Trans Date: 6/9/04

AG
Public Safety President of the Senate

JUL 23 2004

SHIRLEEN HOFFMAN
June 2004
RESUME

599 Marsh Drive
Delano, MN 55328
Home: 763-972-1230
Office: 651-523-2100

EMPLOYMENT HISTORY

April 2004 – Present **Hamline University**
1536 Hewitt Avenue
Saint Paul, MN 55104
Director of Safety and Security

May 1999 – Present **WOMEN'S NATIONAL BASKETBALL ASSOCIATION**
645 Fifth Avenue, New York, New York
Security Representative for Minnesota Lynx Basketball Team

September 2002 – April 2004 **TRANSPORTATION SAFETY ADMINISTRATION**
U. S. DEPARTMENT OF TRANSPORTATION
Minneapolis / Saint Paul Airport
Operations Supervisor

May 2000 – September 2002 **CENTER FOR CRIMINAL JUSTICE & LAW**
ENFORCEMENT
1380 Energy Lane, Suite 104, Saint Paul, MN
Part Time Faculty
Courses In:
• Criminal Investigation – Sexual Assault, Domestic Assault, Vulnerable Adults, Child Abuse, In-Progress Crimes, Misdemeanor Traffic Stops

May 2001 – September 2002 **MINNESOTA GAMBLING CONTROL BOARD**
1711 County Road B-2, Suite 300 South, Roseville, MN
Part Time Compliance Agent
Investigation of Charitable Gambling

1976 – 2000 **MINNEAPOLIS POLICE DEPARTMENT**
350 South 5th Street, Minneapolis, MN

April 2000 Retired From Service
1999 - 2000 Lieutenant, Supervisor, Domestic Assault Unit
1994 - 1998 Commander, Emergency Response Unit
1996 - 1998 Shift Commander, Downtown Command - Uniform Patrol
1994 - 1996 Lieutenant, Tactical Services Division
1992 - 1994 Shift Commander, Third Precinct - Uniform Patrol
1990 - 1992 Commander - SAFE Unit - Community Policing
September 1990 **Promoted to the Rank of Lieutenant**
1989 - 1990 Sergeant Supervisor - SAFE Unit - Community Policing
June 1986 **Promoted to the Rank of Sergeant**
1981 - 1989 Investigator - Sex Crimes, Child Abuse, Robbery & Homicide
1976 - 1981 Patrol Officer - Uniform Patrol - Fifth Precinct

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President of the Senate

Shirleen Hoffman - Resume

EMPLOYMENT HISTORY (continued)

1970 - 1976

BETTER BUSINESS BUREAU OF MINNESOTA

Supervisor, Complaint / Inquiry Section

Director - Arbitration Section and Advertising Review Section

EXPERIENCE - SUMMARY

- Security Director for Hamline University. Responsible for directing all aspects of the safety and security operations for the Hamline University campus to ensure the safety, security and protection of students, employees and visitors of Hamline and of the facilities and property within the campus.
- Supervised the Minneapolis / St. Paul Airport TSA Operations staff. Responsible for preparing and insuring the accuracy of the daily operations report sent to senior MSP TSA management. Reviewed the daily operations report to spot trends and alert management. Facilitated the handling of critical incidents and insured that proper notifications and reports were made.
- Planned, developed and conducted law enforcement training courses in criminal investigations, crisis intervention, in-progress crimes and traffic stops. Courses included classroom instruction, scenario exercises and practical examinations.
- Conducted site surveys and investigations for the Gambling Control Board.
- Criminal Investigator for the Minneapolis Police Department for eight years. Serving in Robbery-Homicide, Sex and Family Violence Units. Conducted, organized and supervised hundreds of complex crime investigations.
- Pioneered the videotaping of child abuse victims and established protocols for the Minneapolis Police Department for interviewing children.
- Selected as the Lieutenant - Commander of the SAFE Unit - Community Policing. Sworn personnel working in a unique partnership with civilian crime prevention specialists. The unit works with other agencies and organizations, public and private, to solve livability issues. It trains community leaders, facilitates the organization of block clubs, conducts personal safety workshops, home security demonstrations and property owner workshops.
- Appointed as the Emergency Response Unit Commander with full tactical authority and overall command of SWAT operations.
- Planned, implemented and supervised Minneapolis police response to numerous major events, protests, strikes, demonstrations and situations having the potential for civil disorder or riot.
- Worked with protest targets and protest groups to plan and coordinate police response to lawful demonstrations or peaceful arrests.
- Worked with US Secret Service and FBI to plan and supervise Minneapolis police dignitary protection for numerous Presidential visits.
- Worked at the Better Business Bureau of Minnesota. Responded to consumer requests for information, mediated customer/business disputes, reviewed advertising, managed the BBB Arbitration program and supervised staff.

COURSES TAUGHT

- Developed lesson plans and instructed for the Minneapolis Community College, Center for Criminal Justice and Law Enforcement - Criminal Investigation, Sexual Assault, Domestic Assault, Vulnerable Adults, Child Abuse, In-Progress Crimes and Misdemeanor Traffic Stops

JUL 29 2004

Shirleen Hoffman - Resume

- Developed lesson plans and instructed for the Minnesota Bureau of Criminal Apprehension - Child Abuse and Interviewing Children.
- Developed lesson plans and instructed for Hamline University, Continuing Legal Education - Child Abuse and Interviewing Children.
- Developed lesson plan and taught tactics for safe execution of search warrants
- Developed lesson plan and taught Crime Scene Investigation
- Home Security Demonstration for citizens
- Personal Safety Workshop for neighborhood and employee groups
- Block Leader Training for Community Leaders - How to organize your block, facilitate meetings and implement crime prevention strategies

EDUCATION AND TRAINING – Selection Only (Complete List Available upon Request)

- Electronic Discovery – Professional Education Group, Inc.
- Advanced Homicide Investigation Seminar – Minneapolis Police
- Investigation of Violent Interpersonal Serial Crimes - FBI
- Detection and Apprehension of the Violent Criminal Offender - Minnesota Bureau of Criminal Apprehension
- Criminal Psychology and Psychological Crime Scene Analysis - FBI
- Reid Technique of Interviewing and Interrogation - Reid College
- Interviewing, Investigation and Interrogation - Drake University
- Child Protective Services - University of Minnesota
- Sexual Abuse of Children - Dakota County Child Services
- Crime In America's Schools - Institute of Police Technology and Management
- SWAT tactical and firearms training - Minneapolis Police
- Mobile Tactics, Crowd Control for Officers and Supervisors - Minneapolis Police
- Protective Operations - US Secret Service
- Advanced Tactical Management for Commanders - International Association of Chiefs of Police
- Crisis Site Management - Command Post Operations - Tactical Force Institute
- Critical Incident Management, Command Post Operations for Police Executives - Northwestern University Traffic Institute
- Advanced Leadership: Discovering the Leader in You - Upper Midwest Community Police Institute
- Waco-Lessons Learned - Hennepin County Chiefs of Police Association
- Bank of America Shoot-out - Debriefing and Tactical Training Issues - The Police Institute
- Street Survival - Calibre Press
- Hostage Negotiation - FBI Academy - Quantico - University of Virginia
- Train the Trainer - Pryor Resources
- Classroom Instructors Course - Association of Training Officers of Minnesota
- Crime Prevention Practitioners - Minnesota Bureau of Criminal Apprehension
- Emergency Reaction Driving - EMRAD of Minnesota
- Leadership, Supervisory Skills for Women - National Seminars Group
- Computer Training in Microsoft Word, Power Point and Access

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Public Official Information

Gambling Control Board

Name: Hoffman, Shirleen
 Occupation: Security Director
 Business Address: 1536 Hewitt Ave
 Address: St Paul, MN 55104
 Employer Name: Hamline University
 Appointment Date: 08/03/04

Sources of Compensation

Applicable categories

Name of Source	Director	Officer	Owner	Member	Partner	Employer	Employee	Honorarium
Hamline University							X	
Women's Nationals Basketball Assn (WNBA)								X

Securities

None Reported

Real Property

None Reported

Pari-Mutuel Horse Racing Interests

None Reported

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Current Public Official	Public Official Index
Campaign Finance Home Page	