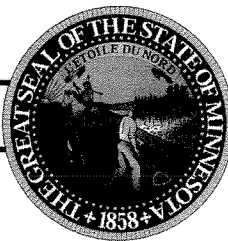


STATE of MINNESOTA

EXECUTIVE



DEPARTMENT

TIM PAWLENTY
GOVERNOR

NOTICE OF APPOINTMENT

MELANIE ALLEN

4617 Stonecliffe Drive
Eagan, Minnesota 55122
Dakota County
Congressional District Two

Because of the special trust and confidence I have in your integrity, judgment and ability, I have appointed and commissioned you to have and to hold the said office of:

Member

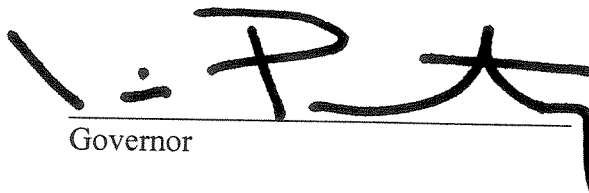
MINNESOTA POLLUTION CONTROL AGENCY

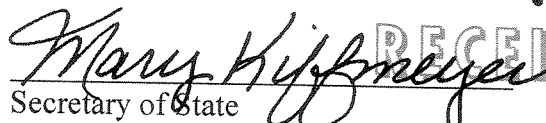
Effective: February 17, 2005
Term Expires: January 1, 2007

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, February 10, 2005




Governor


Secretary of State

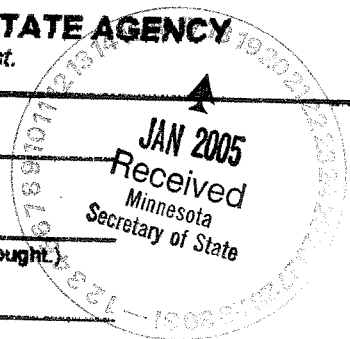
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FEB 15 2005

Replacing: Marcus Marsh

STATE OF MINNESOTA OPEN APPOINTMENTS APPLICATION FOR SERVICE ON STATE AGENCY

All information on this form is available to the public upon request.



Agency Name: MN Minnesota Pollution Control Agency
(Name of board, council, commission or task force to which you are applying.)

Position Sought: Member
(Membership position sought or enter "member" if no specific requirements exist for position sought.)

Applicant Name: Melanie Allen
(First Name) (Last Name)

Applicant Address: 4617 Stonecliffe Drive Eagan MN 55122
(Street) (City) (State) (Zip)

Day Phone: (651) 269 - 0162 **Evening Phone:** (651) 330 - 0397

E-MAIL: melanie@safetyskillbuilders.com

County: Dakota **MN House of Rep District:** 2 **U.S. House of Rep District:** 38B

* Indicates information that will appear on the Office of the Secretary of State web site: www.sos.state.mn.us

Did the Appointing Authority suggest you submit your application? YES NO

Any other information the Nominating Person feels would be helpful to the Appointing Authority:
See attached resume of academic training and professional experience.

(Statement may continue on reverse or attached sheets)

I swear that, to the best of my knowledge, the above information is correct and that I satisfy all legally prescribed qualifications for the position sought.

Melanie L. Allen January 18, 2005
(Signature of Applicant) (Date)

* If another person or group is nominating the applicant, the applicant's signature indicates consent to nomination.

OPTIONAL STATISTICAL INFORMATION

The following information is optional and voluntary. Information is collected for, and compiled in, the annual report on the open appointments process pursuant to *Minnesota Statutes* §15.0697.

Sex: Female Male

Political Party: Democratic-Farmer-Labor Green Independence Republican Other _____ No party preference

Race*: African American / Black American Indian / Alaska Native Asian Hispanic Native Hawaiian / Pacific Islander White Other Race _____

National Origin: _____
(Country of Origin or Principle Tribe)

(* Select as many as apply)

MAIL, FAX, OR SUBMIT APPLICATION IN PERSON, TO:

Office of the Secretary of State, Open Appointments
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr., Blvd
St. Paul, MN 55155-1299

FAX: (651) 296-9073
Phone: (651) 297-5845
Email: open.appointments@state.mn.us

Applicants will not receive an acknowledgement of submitted applications; the appointing authority will notify you if an interview is desired.

By request, this application will be made available in alternative format (for example, braille, large print, audio tape, or computer disk.)

FOR OFFICE USE:

Sub by AA: _____

AA: GOVERNOR

Trans Date: 1-19-05

President of the Senate

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MELANIE ISABELL ALLEN CIH, CSP, REHS

4617 Stonecliffe Drive, Eagan, MN 55122 (651) 269-0162 email: melanie@safetyskillbuilders.com

SUMMARY

- 12 years of generating excitement about occupational safety and public health by
 - Making on and off the job safety programs relevant, practical and effective
 - Increasing profitability through loss analysis, strategic planning and timely execution
 - Regarding the health and safety of employees & their families as I regard my own

EDUCATION

- MSPH** Environmental Health Science, University of Alabama at Birmingham, 1994
- BS** Chemistry, Texas A&M University, 1991

PROFESSIONAL CERTIFICATIONS

- RS** Registered Sanitarian, Minnesota Department of Health, 2003
- REHS** Registered Environmental Health Specialist, Nat'l Environmental Health Association, 2003
- CIH** Certified Industrial Hygienist, American Industrial Hygiene Association, 2002
- CSP** Certified Safety Professional, Board of Certified Safety Professionals, 2001

WORK EXPERIENCE

SAFETY SKILL BUILDERS LLC, Principal, Eagan, MN

9/04 to PRESENT

- Facilitate OSHA General Industry 10- & 30- hour courses
- Certify food safety managers
- Customize regulatory compliance training
- Audit safety manage systems and develop improvement strategy
- Perform worker compensation loss analysis and prevention planning
- Assess chemical exposures and recommend effective control measures
- Design practical driver safety management systems

ECOLAB INCORPORATED, Treasury Department Manager, Corporate Safety & Health, St. Paul, MN

11/01 to 6/04

- Implemented driver safety management system that reduces auto collision related injuries and expenses by 50% in 4 years.
- Developed the business case for stakeholders at all levels (including senior management) that promotes investment in safety management systems.
- Established minimum safety performance standards for the corporation and assist divisional safety coordinators in developing compliance plans.
- Taught managers how to use employee injury, worker compensation and auto collision data to reduce losses.
- Created safety and health data management infrastructure, i.e. training records, written policies, routine preventative maintenance and incident investigations.

FMC CORPORATION, Agricultural Products Group (APG) APG Formulation Plants Safety & Health Manager, Philadelphia, PA

1/00 to 10/01

- Defined transitional employment strategies for injured and disabled employees that facilitate earlier return to meaningful work, without hindering recovery.
- Facilitated IH workshop for 3 Asian formulation plants that resulted in the standardization of exposure characterization methods.
- Identified best practices and honed hazard recognition skills by serving as a member of occupational and process safety audit teams.

MINNESOTA, MINING & MANUFACTURING COMPANY

9/94 to 12/99

Senior Compliance Auditor, 3M Corporate Product Responsibility, St. Paul, MN

- Promoted consistency among 3M business units for TSCA compliance management systems by sharing best practices.
- Diffused the concerns of 26 assembly workers alleging poor air quality and increased respiratory infections by verifying low worker exposure, adequacy of local exhaust ventilation, then explaining monitoring results and the mechanics of the room environmental controls.
- Stiffed rapid growth of ergonomic incidents through aggressive body mechanics awareness campaigns and warm-up exercises promoted by the plant EHS Committee.

AFFILIATIONS

- MN Occupational Safety and Health Advisory Council,
- MN Environmental Health Specialist/ Registered Sanitarian Advisory Council,
- American Society of Safety Engineers, Board Certified Safety Professionals,
- American Industrial Hygiene Association, American Board of Industrial Hygiene

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FEB 15 2005

President of the Senate

Public Official Information

Pollution Control Agency

Name: Allen, Melanie
 Occupation: Business Owner
 Business Address: 4617 Stonecliffe Dr
 Eagan, MN 55122
 Employer Name: Safety Skill Bulders, LLC
 Appointment Date: 02/17/05

Sources of Compensation

Applicable categories

Name of Source	Director	Officer	Owner	Member	Partner	Employer	Employee	Honorari
Minn Council on Black Minnesotans				X				
Minn HEHS/RS Advisory Council				X				
Minn OSHA Advisory Council				X				

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MAR 29 2005

Securities

None Reported

President of the Senate

Real Property

None Reported

Pari-Mutuel Horse Racing Interests

None Reported

LINKS	
Current Agency	Agency Index
Current Public	Public Official