

## Senate Internship Selection Information

During odd numbered years the Legislature is in Session from the beginning of January to the end of May.

During even numbered years the Legislature is normally in Session from early to mid-February through mid May. This is a more recent trend as prior to 2000 we usually finished by early to mid April.

The 2011 Session will convene on Tuesday, January 24, 2011.

### Selection Process

- 1) Late September - Applications are sent out to college and university intern advisors.
- 2) Early November - Senators are sent an intern request form which they are requested to fill out and return within two weeks.
- 3) Early November - Student applications must be received.  
\*Students applying later will still be considered for internships if there are openings.
- 4) Mid to late November - Interviews begin and continue through early December. Please note, students who have contacted a particular senator on their own must still go through the interview process unless instructed otherwise by the senator.
- 5) Early to Mid December - Selections are completed and students are notified.
- 6) Late December/Early January - Internship orientation. Students are briefed on the ground rules of the program, legislative procedures, and the resources they will be using. (Orientation sessions are offered the first few weeks of session for those unable to attend)

### Important Items to Note

- 1) Senate Internships are solely an arrangement between individual senators and their interns. The Senate Intern Coordinator does not play a role in the evaluation process.
- 2) Senate Internships are basically in effect only during a Legislative Session. However, students are sometimes allowed to begin earlier upon their Senators request in even-numbered years.

**\*Senate documents can be made available in alternative formats by calling: (651)296-0504 (voice), (651) 296-0250 (TDD) or 1-888-234-1112 (toll free)**